

CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Tuesday, January 3rd, 2023 @ 7:30pm

The public is invited to attend these meetings in person
Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2494 791 0287

Meeting is also televised on CTC Cable channel 8 and streamed live on
YouTube: www.youtube.com/CityOfBrainerdMN

1. **Call To Order**

2. **Pledge Of Allegiance**

3. **Administer Oath Of Office**

- Dave Badeaux- Mayor
- Kara Terry- Council Member, Ward 1
- Kelly Bevans- Council Member, Ward 2
- Gabe Johnson- Council Member, Ward 4
- Jeff Czczok- Council Member, At-Large

Documents:

Oath of Office.pdf

4. **Election Of President & Vice President Of The Council For 2023-2024**

Documents:

MA - Council President Election.pdf

5. **Roll Call**

_____ G. Johnson _____ K. Terry _____ T. Stenglein_____ J. Czczok

_____ M. O'Day _____ K. Stunek _____ K. Bevans _____ Mayor Badeaux

6. **Approval Of Agenda - Voice Vote**

7. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no

separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. Approval Of Bills

Documents:

010323 COUNCIL AP REPORT.pdf

B. Approval Of Minutes

Documents:

2022-12-19 CC Draft.pdf

C. Approval Of Licenses

Contractor Licenses

Documents:

20230103 Contractor Licenses.pdf

D. Department Activity Reports

Documents:

HR Directors Report.pdf
Fire Chief.pdf
PW Report.pdf

E. Appoint City Attorney Pursuant To City Charter- 2023-2024

Documents:

Appt City Attorney.pdf

F. Adopt Resolution Designating Financial Institutions As Depositories For 2023 Pursuant To City Charter

Documents:

Res - 2023 Financial Institutions.pdf

G. Annual Authorization To Perform Electronic Transfers

Documents:

Electronic Transfers.pdf

H. Designate Brainerd Dispatch As Official Newspaper For Calendar Year 2023 Pursuant To City Charter; And Authorize Signature On

Contract With Dispatch

Documents:

Dispatch.pdf

- I. **Adopt Resolution Approving Signature Authorization For 2023 Capital Projects For The Brainerd Lakes Regional Airport**

Documents:

Res - Airport 2023 Capital Projects.pdf

- J. **Approve Lease Between City And Brainerd Solar LLC**

Documents:

CA - Brainerd Solar Lease.pdf

- K. **Biennial Body Worn Camera Audit Report**

Documents:

2022 Biennial BWC Audit Report.pdf

- L. **Approve City Administrator 2022 Performance Review Summary**

Documents:

2022 City Administrator Performance Review Summary Final.pdf

- M. **Approve Stormwater Engineering Manual**

Documents:

Approval of Stormwater Engineering Manual.pdf

- N. **Ratify The Hiring Of 2023 Winter Temporary Warming House Attendant Employees.**

Documents:

Ratify Hiring of 2023 Employees.pdf

- O. **Ratify The Hiring Of Assistant Planner Dylan Edwards - Effective January 9, 2023, At Step 1 (\$27.08 Per Hour)**

Documents:

PF - Ratify the Hiring of Assistant Planner Dylan Edwards.pdf

8. **Presentation**

A. **Presentation Of Tower Award To Tad Erickson**

9. **Unfinished Business**

A. **Appoint Two Members To The Joint Wastewater Management Board**

Documents:

MA - WWTB Appointment.pdf

B. **Final Reading – Proposed Ordinance No. 1540 – Instituting A Three Month Moratorium On The Conversion Of Dwelling Units To Green Space Or Surface Parking**

Conduct Final Reading

Hold Public Hearing

ORD 1540

Documents:

MA - Ordinance 1540.pdf

C. **Call For Applicants - Informational**

(Application Information at www.ci.brainerd.mn.us/boards-commissions)

Mayor Recommended: (terms to expire on 12/31 of said year)

Charter Commission – 4 terms (Expire 2026) 1 term (Expire 2025)

Parks and Recreation-- 1 term (Expire 2027)

Library Board -- 1 term (Expire 2023)

Public Utilities Commission-- 1 term (Expires 2027)

Rental Dwelling License Board of Appeals – 5 terms (Expire 2022)

Transportation Advisory Committee-- 3 terms (Expire 2024)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) – 1 term (Expire 2028) 1 term (Expire 2026)

Council President Recommended: (terms expire on 12/31 of said year)

Airport Commission-- 1 term (Expire 2025)

Planning Commission-- 2 terms (Expire 2025)

10. **New Business**

A. **Authorize Fire Department To Apply For Public Safety Grant**

Documents:

Firehouse Sub Grant.pdf

B. **Authorize Submission Of Small Cities Development Program (SCDP) Preliminary Proposal To Department Of Employment And Economic Development (DEED)**

Documents:

MA - SCDP Preliminary.pdf

C. **First Reading - Proposed Ordinance No. 1541, An Ordinance Amending Section 515-4 Of The Zoning Code - Restrictions On Demolition And Removal Of Dwelling Units.**

Documents:

MA - Ordinance 1541.pdf

D. **Consider Amendment To Interim Use Permit For Additional Short Term Rental Unit - 1005 S 6th Street**

Documents:

MA - IUP Amend.pdf

E. **Consider Removal Of Nuisance Abatement Assessment For 814 Front Street**

Documents:

MA - Removal of Nuisance.pdf

F. **Approve Award For TH 210/Lum Park Pedestrian Bridge Feasibility Study**

Documents:

Approve TH 210-Lum Park Ped Bridge RFP.pdf

G. Request Elected Officials To Participate On TH 210/Lum Park Pedestrian Bridge PMT

Documents:

SPW - Request Elected Officials on Feasibility Study PMT.pdf

H. Adopt Resolution Approving MnDOT Agreement For Federal Participation In Construction

Documents:

Approve MnDOT DCP Agreement and Resolution.pdf

I. Adopt Resolution Advancing Municipal State Aid Street Funds

Documents:

Approve MSAS Advance Resolution.pdf

J. Authorize Additional Funds For Motor Grader

Documents:

MA - Additional Captial Funds.pdf

K. Approve 2023 IUOE Street Department Union Contract Agreement And Wage Resolution

Documents:

Approve IUOE Street 2023 Union Contract.pdf

L. Authorize Signature On League Of Minnesota Cities Insurance Trust (LMCIT) Liability Coverage Waiver Form

Documents:

MA - LMCIT Wavier Form.pdf

M. Ratify Grant Submittal For No Child Left Inside Grant And Designate Matching Funds

Documents:

MA - Parks Grant.pdf

N. Adopt Resolution Designating The Property Taxes Generated By The Mills Property "Annexation Area" To The Park Dedication Fund

Documents:

MA - Res Lively Property.pdf

O. Authorize Signatures On Joint Service Agreements For Prosecution Services With Baxter And Nisswa

Documents:

MA - Joint Services Agreement.pdf

11. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. **Staff Reports**

(Verbal: Any Updates since Packet)

13. **Mayor's Report**

14. **Council Member Reports**

15. **Adjourn To Senior Officials Training, January 11 At 322 Laurel St, Brainerd 5:00-7:30 P.m.**

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"