

CITY COUNCIL AGENDA

Brainerd, Minnesota

January 6, 2020

7:30 P.M.

**Crow Wing County Historic Courthouse
3rd Floor County Board Room
326 Laurel Street**

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ D. Pritschet ___ K. Bevans ___ D. Badeaux ___ T. Erickson

___ J. Lambert ___ K. Stunek ___ G. Johnson ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on December 16, 2019

Documents:

20191216_CC draft .pdf

B. **Approval Of Licenses**

Contractor Licenses - 32 Renewals

Documents:

CONTRACTOR LICENSE REPORT - 2019-12-31.pdf

C. **Department Activity Reports**

1. Fire Chief
2. Parks Director

Documents:

Fire Chief Report.pdf

1. Park Director Report

Documents:

Parks Director Report.pdf

D. Adoption Of A Resolution Approving Signature Authorization For 2020 Capital Projects For The Brainerd Lakes Regional Airport

Documents:

Res - Authorize of Airport Commissioners .pdf

E. Designation Of Brainerd Dispatch As Official Newspaper For Calendar Year 2020 Pursuant To City Charter; And Authorize Signature On Contract With Dispatch

Documents:

Dispatch.pdf

F. Designation Of Financial Institutions As Depositories For 2020 Pursuant To City Charter

Documents:

Financial Institutions.pdf

G. Sourcewell Shared Service Agreement

Documents:

Sourcewell Shared Service Agreement.pdf

6. Council Committee Reports

A. Personnel And Finance Committee - 7:00 P.M.

Documents:

2020-01-06_PF.pdf

1. Approval Of Bills (2019 Year End & January 6, 2020) And Transfers Of Funds

General Fund to Airport Fund per Budget	\$ 155,500
General Fund to Mayor Contingency Fund per Budget	2,500
General Fund to IT Capital Fund per Budget	20,000
Public Safety Fund to Fire Capital Fund per Budget	57,000
Public Safety Fund to Debt Service Fund per Budget	147,396

2. Parks And Recreation Seasonal Pay Rates

Documents:

Parks Seasonal Pay Rates.pdf

3. Police Officer Resignation

Documents:

Police Officer Resignation.pdf

4. Police Sergeant Retirement

Documents:

Sergeant Retirement.pdf

5. 2020 Pay Equity Report Update

Documents:

2020 Pay Equity Report Update.pdf

a. (Distributed At The Meeting) Pay Equity Update

Documents:

Pay Equity Update.pdf

6. League Of Minnesota Cities Insurance Trust (LMCIT) Liability Coverage Waiver Form

Documents:

LMCIT Waiver Form.pdf

B. Safety And Public Works Committee - 7:15 P.M.

Documents:

20200106_SPW.pdf

1. Highway 210 Sidewalk Snow Shoveling

Documents:

Hwy 210 Sidewalk Snow Shoveling.pdf

7. Unfinished Business

A. Call For Applicants - Informational

(Applications Available at City Hall or at the City's Website)
(<http://www.ci.brainerd.mn.us>)

PLEASE NOTE: THIS INCLUDES ANY EXPIRING TERMS UP FOR REAPPOINTMENT - ALL CURRENT MEMBERS ARE REQUIRED TO REAPPLY

Mayor Recommended: (terms to expire 12/31 of said year)

Cable TV Advisory Committee - 2 terms (Expire 2019) - 2 terms (Expire 2021)

Charter Commission - 1 term - (Expire 2019) - 2 terms (Expire 2020) - 1 term (Expire 2021) - 1 term (Expire 2022)

Housing & Redevelopment Authority (HRA) - 1 term (Expire 2019) (*pending*)

Library Board - 4 terms (Expire 2019) (*4 pending*)

Park Board - 1 term (Expire 2019) (*pending*)

Public Utilities Commission (PUC) - 1 term (Expire 2019) (*pending*)

Transportation Advisory Committee (TAC) - 3 terms (Expire 2019) (*pending*)

Mayor Recommended: (term to expire 09/07 of said year)

Economic Development Authority (EDA) - 1 term (Expire 2020)

Council President Recommended: (terms to expire 12/31 of said year)

Airport Commission - 1 term (Expire 2019) (*pending*)

Planning Commission - 3 terms (Expire 2019) (*2 pending*)

Police & Fire Civil Service Commission - 1 term (Expire 2019) (*pending*)

Other

Water Tower Committee - Applicants Needed

B. Appointment Of Council Liaisons For 2020

Expiring Positions

- Airport Commission - Kevin Stunek

C. Committee Recommendations - Recommended By Mayor Menk

A. Brainerd HRA - Marlee Larson - Term to Expire 12/31/2024

B. Library Board - John Mattson - Term to Expire 12/31/2025

C. Library Board - Lynda Hummel - Term to Expire 12/31/2025

D. Library Board - Brenda DeWitt - Term to Expire 12/31/2025

E. Library Board - Jennifer Simota - Term to Expire 12/31/2025

F. Parks and Rec Board - Dale Parks - Term to Expire 12/31/2025

G. Public Utilities Commission - Dolly Matten - Term to Expire 12/31/2024

H. Transportation Advisory Committee - Jeff Czczok - Term to Expire 12/31/2021

I. Transportation Advisory Committee - Nathan Bertram - Term to Expire 12/31/2021

J. Transportation Advisory Committee - Mary Koep -Term to Expire
12/31/2021

Documents:

Mayor Recd - Board Applicants.pdf

**D. Committee Recommendations - Recommended By Council
President**

- A. Airport Commission - Jeff Czeczok - Term to Expire 12/31/2022
- B. Planning Commission - Donald Gorham - Term to Expire 12/31/2022
- C. Planning Commission - Mathew Kallroos - Term to Expire
12/31/2022
- D. Police & Fire Civil Service Commission - Patrick Wussow - Term to
Expire 12/31/2022

Documents:

Pres. Rec - Board Applicants.pdf

8. New Business

A. CM Brainerd Lot Split

Documents:

Appeal - CM Brainerd Property Subd.pdf

9. Public Forum

Time allocated for citizens to bring matters not on the agenda to the
attention of the Council - Time limits may be imposed

10. Staff Reports

(Verbal: Any Updates since Packet)

11. Council Member Reports

12. Adjourn

Note: Safety and Public Works Committee will meet at 7:15 p.m.
in the Board Room at the Crow Wing County Courthouse.
Personnel and Finance Committee will meet at 7:15 p.m.
in the Jinx Ferrari Room at the Crow Wing County Courthouse.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating

a sustainable city"