

CITY COUNCIL AGENDA

Brainerd, Minnesota

March 18, 2019

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ K. Bevans ___ D. Badeaux ___ S. Hilgart ___ J. Lambert

___ K. Stunek ___ D. Pritschet ___ G. Johnson ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on March 4, 2019

Documents:

20190304_CC draft.pdf

B. **Approval Of Licenses**

- Contractor Licenses - 3 Renewals

Documents:

2019-03-18 License RPT.pdf

C. **Department Activity Reports**

1. Police Chief
2. Finance Director

Documents:

Police Chief Report.pdf

D. **Temporary On-Sale Liquor License Application - Submitted By The Elks Governing Body, 215 S 9th St., Brainerd For An Event To Be Held On May 8, 2019 At The Brainerd National Guard Armory, 1115 Wright St., Brainerd**

- E. **Minnesota Lawful Gambling - Adopt A Resolution Authorizing The Brainerd Aeries Eagles #287 To Conduct Off-Site Gambling April 26 And 27, 2019 At Memorial Park, 1700 Mill Ave., Brainerd**
- F. **Off-Sale Liquor License Transfer - Paul M. Andersen, North Star Liquor Inc. Dba Highway 25 Liquor To Dane P. Andersen, Mill Avenue Liquor LLC - Contingent Upon Police And Fire Department Approval And Background Check**

Documents:

Letter of Request to Transfer.pdf

- G. **Tobacco License Transfer - Paul M. Andersen, North Star Liquor Inc. Dba Highway 25 Liquor To Dane P. Andersen, Mill Avenue Liquor LLC - Contingent Upon Police And Fire Department Approval And Background Check**

6. **Presentations**

- A. **2018 Airport Annual Report - Mr. Steve Wright**

Documents:

Airport Annual Report.pdf

7. **Council Committee Reports**

- A. **Safety And Public Works Committee - 6:30 P.M.**

Documents:

20190318_SPW.pdf

- 1. **Police Department Request For Rental License Action**

Documents:

Police Department Request for Rental License Action.pdf

- 2. **Buffalo Hills Lane And Mississippi Drive Assessments**

Documents:

Buffalo Hills Lane and Mississippi Drive Assessments.pdf

- 3. **City-Wide Clean-Up Discussion And Direction**

Documents:

City-Wide Clean-Up Discussion and Direction.pdf

- 4. **Improvement 17-08 - Garfield Safe Routes To School - Authorization**

To Solicit Bids For Construction

Documents:

***Improvement 17-08 - Garifled Safe Routes to School
Authorization to Bid.pdf***

5. Improvement 17-10 - Sanitary Sewer Reconstruction Bids - Between Oak Street And Pine Street Between 11th Street SE And 19th Street SE

Documents:

***Improvement 17-10 - Sanitary Sewer Reconstruction Bids -
Between Oak Street and Pine Street between 11th Street SE
and 19th Street SE.pdf***

6. Resolution - Comprehensive Road And Transit Funding

Documents:

Resolution - Comprehensive Road and Transit Funding.pdf

B. Personnel And Finance Committee - 7:15 P.M.

Documents:

2019-03-18_PF.pdf

1. Approval Of Bills
2. Approval Of Mississippi Riverfront Grant Applications

Documents:

Mississippi Riverfront Grant Applications.pdf

3. 2019-2020 IBEW Local #31 (BPU) Union Contract

Documents:

2019-2020 IBEW Local 31 (BPU) Union Contract.pdf

4. Employee Policy Manual Amendment For Section 9 - Overtime Hours

Documents:

***Employee Policy Manual Revision for Section 9 Overtime
Hours.pdf***

5. Assignment Of Agreement With Springsted To Baker Tilly Municipal Advisors, LLC

Documents:

Assignment of Agreement.pdf

6. Authorization To Dispose Of Excess Office Furniture

Documents:

Disposal of Furniture.pdf

8. **Unfinished Business**

A. **Call For Applicants - Informational**

(Applications Available in Council Chambers, at City Hall or at the City's Website)(<http://www.ci.brainerd.mn.us/>)

Mayor Recommended: (all terms expire on 12/31 of said year)

Cable TV Advisory Committee - 2 terms (Expire 2021)

Charter Commission - 1 term (Expire 2021) - 1 term (Expire 2022)

Transportation Advisory Committee - 1 term (Expire 2019) 1 term (Expire 2020)

Rental Dwelling Board of Appeals - 2 terms (see below) - (Expire 2020)

1. *Tenant Representative (1)*
2. *General Public Representative (1)*

Council President Recommended: (all terms expire 12/31 of said year)

Planning Commission - 2 terms (Expire 2021)

B. **First Reading - Proposed Ordinance No. 1492 - An Ordinance Amending City Code Sections 1010, 1015, 425 And 421 - City Administrator Torstenson Recommends To Dispense With The Actual Reading**

- Section 1010 - License Fees
- Section 1015 - Permit Procedures and Fees
- Section 425 - Rental Housing Maintenance Code
 - (Administered by RES 45:10)
- Section 421 - Uniform Fire Code

Documents:

First Reading - Ord 1492.pdf

9. **New Business**

A. **Public Hearing - Annual Stormwater And Municipal Separate Storm Sewer System Presentation**

Documents:

MS4 Presentation and Public Hearing.pdf

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Council Member Reports**

13. **Motion To Closed Session Pursuant To MN Statutes 13D.03 To Discuss Labor Negotiation Strategy**

14. **Adjourn**

Note: Safety and Public Works Committee will meet at 6:30 p.m.
Personnel and Finance Committee will meet at 7:15 p.m.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"