

# CITY COUNCIL AGENDA

City of Brainerd, Minnesota  
City Hall, 501 Laurel Street, Council Chambers  
Monday, May 2nd, 2022 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2487 934 6991

Attend by phone: **Personnel and Finance Committee 7:00 PM**: 1-844-992-4726 Meeting  
Access Code: 2490 178 3767

Attend by phone **Safety and Public Works Committee 6:30 PM**: 1-844-992-4726 Meeting  
Access Code: 2499 314 2982

Meeting is also streamed live on YouTube: [www.youtube.com/CityOfBrainerdMN](https://www.youtube.com/CityOfBrainerdMN)

## 1. Call To Order - 7:30pm

## 2. Roll Call

\_\_\_\_\_ T. Erickson \_\_\_\_\_ M. O'Day \_\_\_\_\_ K. Stunek \_\_\_\_\_ G. Johnson

\_\_\_\_\_ D. Pritschet \_\_\_\_\_ T. Stenglein \_\_\_\_\_ K. Bevans \_\_\_\_\_ Mayor  
Badeaux

## 3. Pledge Of Allegiance

## 4. Approval Of Agenda - Voice Vote

## 5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

### A. **Approval Of Bills**

*Documents:*

*050222 COUNCIL INV REGISTER.pdf*

### B. **Approval Of Minutes**

*Documents:*

*2022-04-18 CC Draft.pdf*

### **C. Approval Of Licenses**

Contractor Licenses- 3

*Documents:*

*20220502 Contractor Licenses.pdf*

### **D. Department Activity Reports**

Fire Chief

City Engineer/ Public Works Director

HR Director

City Administrator

*Documents:*

*FD Report Apr.pdf*

*CC - City Eng Pub Works Report.pdf*

*HR Directors Report May 2022.pdf*

*CA Report Final.pdf*

### **6. Presentation**

**Camp Ripley Annual Presentation**

**Presentation and Public Hearing- City of Brainerd Municipal  
Separate Storm Sewer System (MS4)**

*Documents:*

*2022 Community Brief.pdf*

*MA - PH MS4 Permit.pdf*

### **7. Community Member Of The Month**

Snow Shovel Brigade

*Documents:*

*Community Member of the Month.pdf*

### **8. Council Committee Reports**

#### **A. Personnel And Finance Committee 7:00 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2490 187 3767

*Documents:*

***5-2 PF Agenda.pdf***

1. Ratify The Hiring Of 2022 Interns And Temporary/Seasonal Employees

***Documents:***

***Ratify Hiring of 2022 Summer Temporary Employees  
5\_2\_2022.pdf***

2. Accept Resignation Of Community Service Officer

***Documents:***

***CSO Janey Ziegler resignation and request to hire.pdf***

3. Ratify The Hiring Of Community Service Officer Richard Berry

***Documents:***

***CSO Richard Berry hiring.pdf***

4. Accept Retirement Of Water Plant Operator Lynn Germann & Authorize Backfilling The Position

***Documents:***

***PF- Retirement of Water Plant Operator.pdf***

5. Consider Reinstatement Of Vacant Water Plant Relief Operator/Laborer Position

***Documents:***

***Reinstatement Water Plant Relief Operator\_Laborer  
Position.pdf***

6. Approve Personal Leave Of Absence For BPU Accountant 1 Chelsey Fischer

***Documents:***

***Approve Personal Leave of Absence for BPU Accountant 1  
Chelsey Fischer.pdf***

7. Update On City Engineer/Public Works Director Hiring Process

***Documents:***

***Update on City Engineer\_Public Works Director Hiring.pdf***

8. Consider Proposal To Provide Professional Engineering Services From WSB

***Documents:***

***PF - WSB Proposal Agenda Item.pdf***

9. Consideration Of School Resource Officer (SRO) Contract With School District 181

***Documents:***

***PF - SRO Contract.pdf***

10. Consideration Of Deferment Assessment For Pay Year 2022 & Discussion Of Policy

***Documents:***

***PF - Deferment.pdf***

11. Update On Request For Funds To Be Returned From Lakes Area Media Collaborative

***Documents:***

***Update on LAMC.pdf***

**B. Safety And Public Works Committee - 6:30 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2499 314 2982

***Documents:***

***5-2 SPW Agenda.pdf***

1. Approve Event/Street Closure Application - Memorial Day Parade And Ceremonies

***Documents:***

***SPW - Memorial Day Event.pdf***

2. Approve Event Application - Corpus Christi Procession

***Documents:***

***SPW - Corpus Christi Procession Event.pdf***

3. Approve Event/Street Closure Application - Brainerd Jaycees Street Fest

***Documents:***

***SPW - Jaycees Street Fest Event.pdf***

4. Approve Bids For Improvement 22-07 - East River Road Improvements

*Documents:*

***SPW - East River Road Bids.pdf***

5. Approve Bridge Inspection Proposal From Bolton And Menk

*Documents:*

***SPW - Approve Bridge Inspection Proposal.pdf***

6. Approve Contract Towing Bid From Collins Brothers Towing Of Brainerd

*Documents:*

***SPW - Approve Contract Towing Bids.pdf***

7. Update On State Park Road Account Grant Application

*Documents:*

***SPW - SPRA Update.pdf***

8. Direction On Active Code Enforcement Cases

*Documents:*

***SPW - Direction on Active Code Enforcement Cases.pdf***

9. Content Review Of Proposed Section 725 Of Brainerd City Code

*Documents:*

***SPW - Section 725 Content Review.pdf***

9. **Unfinished Business**

- A. **Final Reading- Proposed Ordinance 1529- An Ordinance Amending Section 1200 Of The Brainerd City Code Pertaining To Intoxicating Liquor**

Hold & Dispense with the Final Reading

Public Hearing

Passage of Ordinance

*Documents:*

***MA - PH\_Final Reading Ord 1529.pdf***

**B. Discuss Determination Of Funding For The Northland Arboretum**

*Documents:*

*MA - Arb Funding Agenda Request.pdf*

**C. Public Hearing And Resolution - Petition To Vacate Alley Submitted By My Neighbor To Love - Alley Blocks M And E, West Brainerd**

*Documents:*

*MA - PH and Res - Alley Vacation.pdf*

**D. Committee Recommendations - Recommended By Mayor Badeaux  
David Haines- Rental License Board of Appeals**

**E. Call For Applicants - Informational**

**(Application Information at [www.ci.brainerd.mn.us/boards/](http://www.ci.brainerd.mn.us/boards/))**

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Cable TV Advisory Committee – 2 terms (Expire 2022) 1 term (Expire 2024)

Charter Commission – 1 term (Expire 2022) 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 3 terms (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) – 1 term (Expire 2022) 1 term (Expire 2026)

**Council President Recommended: (terms to expire 12/31 of said year)**

Planning Commission—1 term (Expire 2023)

**Ad Hoc Committees – Applicants Needed**

Water Tower Fundraising Committee – 1 position

**10. New Business**

**A. Consideration Of Conditional Use Permit For Auto Body Shop - 124  
8th Ave NE**

*Documents:*

*MA - Conditional Use Permit - 124 8th Ave NE.pdf*

**B. Consideration Of Variance From Lot Split Standards - PID 41290732**

*Documents:*

*MA - Variance - PID 41290732.pdf*

**C. First Reading- Proposed Ordinance 1530- An Ordinance To Rezone 1005 S. 6th St**

*Documents:*

*MA - First Reading - ORD 1530 - Rezoning.pdf*

11. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. **Staff Reports**

(Verbal: Any Updates since Packet)

13. **Mayor's Report**

14. **Council Member Reports**

15. **Adjourn**

Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

MISSION

*"Provide high quality, cost effective public services and leadership in creating a sustainable city"*