

# **CITY COUNCIL AGENDA**

Brainerd, Minnesota

May 6, 2019

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

\_\_\_ D. Badeaux \_\_\_ S. Hilgart \_\_\_ J. Lambert \_\_\_ K. Stunek

\_\_\_ D. Pritschet \_\_\_ K. Bevans \_\_\_ G. Johnson \_\_\_ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on April 15, 2019
2. Special Council Meeting Held on April 29, 2019

*Documents:*

*20190415\_CC draft.pdf*

*20190429 - Special Meeting.pdf*

B. **Approval Of Licenses**

Contractor Licenses - 2 New; 3 - Renewals

*Documents:*

*CONTRACTOR LICENSE REPORT - 2019-05-06.pdf*

C. **Department Activity Reports**

1. City Administrator Report
2. Fire Chief
3. Parks Director

*Documents:*

*5.6.19 City Admin Report.pdf*

*Fire Chief Report.pdf*

*Parks Director Report.pdf*

- D. **Minnesota Lawful Gambling - Adopt A Resolution Authorizing The Brainerd Elks Lodge #615 To Conduct Off-Site Gambling On May 8, 2019 At The Brainerd National Guard Armory, 1115 Wright St., Brainerd**
- E. **Minnesota Lawful Gambling Premises Permit Application - Adopt A Resolution To Allow Lawful Gambling By Baxter Snowmobile Club At The Skillet Restaurant LLC, 121-123 Washington St., Brainerd**
- F. **New Garbage Hauler License Application - Submitted By Pequot Lakes Sanitation, LTD., PO Box 639 Pequot Lakes, MN**
- G. **Nicole Torrence To Administrative Specialist 2 - Payroll/HR Position Effective May 7, 2019 At Step 4 Of Wage Grid - Approval Of**

*Documents:*

*Adm 2 Payroll-HR .pdf*

- H. **Promotion Of Elaine Kraemer To Administrative Specialist 2 - Global (Fire Department) Position Effective May 7, 2019 At Step 5 Of Wage Grid - Approval Of**

*Documents:*

*Kraemer Promotion to Adm Specialist 2-Global\_Fire Department Position.pdf*

- I. **Promotion Of Laurie Johnson To Administrative Specialist 2 - Global (Community Development Department) Position Effective May 7, 2019 At Step 5 Of Wage Grid - Approval Of**

*Documents:*

*Johnson Promotion to Adm Specialist 2-Global\_Community Development Dept Position.pdf*

- J. **Temporary On-Sale Beer License - Submitted By Qing For Communities; Hosted By VFW #1647 For An Event To Be Held May 18, 2019 At Tanner Motors Parking Lot, 620 W. Washington St., Brainerd**
- K. **Tobacco License Application - Submitted By Suzanne Milton, On Behalf Of Limos Etc., Inc., DbA Risky Business, 326 Washington St., Brainerd - Contingent Upon Police Chief Approval**

- 6. **Public Hearing And Resolution - Improvement 16-09 And Improvement 19-07 - Buffalo Hills Lane And Mississippi Drive Reconstruction Project Improvement Hearing**

*Documents:*

*Public Hearing and Resolution - Improvements 16-09 and 19-07.pdf*

## 7. Council Committee Reports

### A. Personnel And Finance Committee - 6:30 P.M.

*Documents:*

***2019-05-06\_PF.pdf***

1. Approval Of Bills
2. League Of MN Cities Insurance Trust (LMCIT) Premium Renewal '19-'20

*Documents:*

***Insurance Renewal.pdf***

3. Brainerd Community Action - Community 4th Of July Celebration Donation Request

*Documents:*

***BCA Fireworks Donation Request.pdf***

4. Wage Adjustments For Police Chief, Deputy Police Chief And City Engineer

*Documents:*

***Wage Adjustments for Police Chief Deputy Police Chief and City Engineer.pdf***

5. Request To Hire Community Service Officer (CSO)

*Documents:*

***Request to Hire CSO.pdf***

6. One Year Probation Period; Rosier

*Documents:*

***One year probation period Rosier.pdf***

7. Software Recommendation

*Documents:*

***Software.pdf***

8. Council Meeting Broadcasting/Streaming Update

*Documents:*

***Agenda Request - 20190506 Council Streaming.pdf***

9. City-Wide Spring Cleanup Discussion

***Documents:***

***City-wide Cleanup.pdf***

10. City Prosecutor Discussion

***Documents:***

***City Prosecutor Discussion.pdf***

11. Resolution Accepting Donation Of Land For Meadows Park

***Documents:***

***Parks Meadows Park.pdf***

12. NJMS Phelps Loan Subordination

***Documents:***

***NJMS Phelps Loan Subordination.pdf***

**B. Safety And Public Works Committee -7:00 PM**

***Documents:***

***20190506\_SPW.pdf***

1. Event/Street Closure Application - Annual 4th Of July Celebration

***Documents:***

***Event and Street Closure - 4th of July.pdf***

2. Event/Street Closure Application - Memorial Day Parade

***Documents:***

***Event and Street Closure Application - Memorial Day Parade.pdf***

3. Improvement 17-06, 17-07, And 18-05 - H Street And 10th Avenue NE Reconstruction Project And Sidewalk Improvements Bid Results And Award Recommendation

***Documents:***

***Improvement 17-06, 17-07, and 18-05 Bid Results.pdf***

4. Improvement 17-08 - Garfield Safe Routes To School Bid Results And Award Recommendation

*Documents:*

***Improvement 17-08 Bid Results and Award Recommendation.pdf***

5. Improvement 17-10 Testing Services

*Documents:*

***Improvement 17-10 Testing Services.pdf***

6. Improvement 19-03 - 2019 Seal Coat Project Authorization To Solicit Bids

*Documents:*

***Improvement 19-03 Authorization to Bid.pdf***

7. Resolutions And Discussion - Wetland Conservation Act Administration

*Documents:*

***Wetland Conservation Act Administration.pdf***

8. **Unfinished Business**

- A. **Call For Applicants - Informational**

**(Applications Available in Council Chambers, at City Hall or at the City's Website)(<http://www.ci.brainerd.mn.us>)**

**Mayor Recommended: (all terms expire on 12/31 of said year)**

Cable TV Advisory Committee - 2 terms (Expire 2021)  
Charter Commission - 1 term (Expire 2021) - 1 term (Expire 2022)  
Transportation Advisory Committee - 1 term (Expire 2020)

**Council President Recommended: (all terms expire 12/31 of said year)**

Planning Commission - 2 terms (Expire 2021)

9. **New Business**

- A. **Set Council Workshop Date**

*Documents:*

*Workshop.pdf*

10. **Planning Commission**

A. **Variance Request - 214 2nd Ave. NE, Brainerd - Accessory Structure**

*Documents:*

*Variance Request 214 2nd Ave NE Accessory Structure.pdf*

B. **Variance Request - 701 7th St NW, Brainerd - Nonconforming Structure**

*Documents:*

*Variance Request 701 NW 7th St. Nonconforming Structure.pdf*

C. **Zoning Code Uses Matrix Discussion**

*Documents:*

*Zoning Code Uses Matrix Discussion.pdf*

11. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. **Staff Reports**

(Verbal: Any Updates since Packet)

13. **Council Member Reports**

14. **Adjourn**

Note: Safety and Public Works Committee will meet at 7:00 p.m.  
Personnel and Finance Committee will meet at 6:30 p.m.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,  
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating  
a sustainable city"