

# CITY COUNCIL AGENDA

City of Brainerd, Minnesota  
City Hall, 501 Laurel Street, Council Chambers  
Monday, May 16, 2022 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2484 919 8100

Attend by phone: **Personnel and Finance Committee 7:15 PM**: 1-844-992-4726 Meeting  
Access Code: 2490 958 7700

Attend by phone **Safety and Public Works Committee 6:30 PM**: 1-844-992-4726 Meeting  
Access Code: 2482 585 2671

Meeting is also streamed live on YouTube: [www.youtube.com/CityOfBrainerdMN](https://www.youtube.com/CityOfBrainerdMN)

## 1. Call To Order - 7:30pm

## 2. Roll Call

\_\_\_\_\_ T. Erickson \_\_\_\_\_ M. O'Day \_\_\_\_\_ K. Stunek \_\_\_\_\_ G. Johnson

\_\_\_\_\_ D. Pritschet \_\_\_\_\_ T. Stenglein \_\_\_\_\_ K. Bevans \_\_\_\_\_ Mayor  
Badeaux

## 3. Pledge Of Allegiance

## 4. Approval Of Agenda - Voice Vote

## 5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

### A. **Approval Of Bills**

#### *Documents:*

*051622 COUNCIL AP INV REGISTER.pdf*  
*043022 APRIL PREPAID REGISTER.pdf*

### B. **Approval Of Minutes**

#### *Documents:*

*2022-05-02 CC Draft.pdf*

**C. Approval Of Licenses**

Contractor Licenses- 2

*Documents:*

*20220516 Contractor Licenses.pdf*

**D. Department Activity Reports**

Police Chief

Finance Director

Community Development Acting Director

IT/GIS Director

*Documents:*

*2022-04 PD Report.pdf*

*CDD Report - May 2022.pdf*

*IT-GIS Report May.pdf*

**6. Presentations**

Bridges of Hope- Warming Shelter Update

*Documents:*

*Warming Shelter Presentation.pdf*

**7. Council Committee Reports**

**A. Personnel And Finance Committee 7:15 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2490 958 7700

*Documents:*

*5-16 PF Agenda.pdf*

1. Ratify The Hiring Of 2022 Interns And Temporary/Seasonal Employees

*Documents:*

*PF - Ratify the Hiring of 2022 Summer Temporary Employees  
5\_16\_2022.pdf*

2. Request From Brainerd Community Action For Independence Day Fireworks Donation

*Documents:*

***PF - BCA Fireworks Donation.pdf***

3. On-Sale Beer And Wine License- Submitted By Badeaux Restaurants LLC- DBA Slice On Oak, 625 Oak St- Contingent Upon Approvals

*Documents:*

***PF - Liquor License - Slice on Oak.pdf***

4. Update On Community Development Director Hiring Process

*Documents:*

***PF - Update on Community Development Director Hiring Process.pdf***

5. Update On Request For Funds To Be Returned From Lakes Area Media Collaborative

*Documents:*

***Update on LAMC.pdf***

**B. Safety And Public Works Committee - 6:45 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2482 585 2671

*Documents:*

***5-16 SPW Agenda.pdf***

1. Event/Street Closure Application- Submitted By DDBC For The Here For Good Market

*Documents:*

***Event- Here for Good Market.pdf***

2. Event/Street Closure Application- Independence Day Celebration

*Documents:*

***Event- Independence Day.pdf***

3. Authorize Agreement For Engineering Services With WSB For Safe Routes To School

*Documents:*

***SRTS Agenda Request.pdf***

4. Accept Bids - Improvement 20-07 - 2022 Sanitary Sewer Collection System Repairs

***Documents:***

***SPW - Accepting Bids for Imp 20-07.pdf***

5. Approve Professional Services Agreement With SEH For Construction Administration On Improvement 20-07 - 2022 Sanitary Sewer Collection System Repairs

***Documents:***

***SPW - CSA with SEH for Imp 20-07.pdf***

6. Accept Bids - Improvement 22-02 - 2022 Crack Sealing Project

***Documents:***

***SPW - Accept Imp 22-02 Bids.pdf***

7. Resolution - Accepting Bids - Improvement 21-10 - Greenwood Street Reconstruction Project

***Documents:***

***SPW - Res - Accepting Bids for Imp 21-10.pdf***

8. Resolution - Accepting Bids - Improvement 21-12 - North Brainerd Reconstruction Project

***Documents:***

***SPW - Res - Accepting Bids for Imp 21-12.pdf***

9. Resolution - Master Partnership Agreement With The State Of Minnesota For Collaborative Design, Construction, And Maintenance Projects

***Documents:***

***SPW - Res - Master Partnership Agreement.pdf***

10. Direction On Active Code Enforcement Cases

***Documents:***

***SPW - Direction on Code Enforcement Cases.pdf***

8. **Unfinished Business**

A. **Final Reading- Proposed Ordinance 1530- An Ordinance Rezoning 1005 S. 6th St**

Hold/Dispense the Final Reading

Ordinance 1530

*Documents:*

*MA - Final Reading - Proposed Ordinance No. 1530 - Rezoning - 1005 6th St S.pdf*

B. **Call For Applicants - Informational**

**(Application Information at [www.ci.brainerd.mn.us/boards/](http://www.ci.brainerd.mn.us/boards/))**

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Cable TV Advisory Committee – 2 terms (Expire 2022) 1 term (Expire 2024)

Charter Commission – 1 term (Expire 2022) 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 2 terms (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) – 1 term (Expire 2022) 1 term (Expire 2026)

**Council President Recommended: (terms to expire 12/31 of said year)**

Planning Commission—1 term (Expire 2023)

**Ad Hoc Committees – Applicants Needed**

Water Tower Fundraising Committee – 1 position

9. **New Business**

A. **Consideration Of Interim Use Permit For Short Term Rental - 1005 S 6th St**

*Documents:*

*MA - Consideration of Interim Use Permit for Short Term Rental 1005 S 6th ST-CD2D.pdf*

**B. First Reading Proposed Ordinance 1531- An Ordinance Replacing Sections 720 And 725 Brainerd City Code**

Hold / Dispense with the First Reading

Set Public Hearing for 6/6/22 @ 7:30

*Documents:*

*First Reading Ord 1531.pdf*

**C. Resolution - Declaring Sufficiency Of Petition And Setting A Public Hearing On A Vacation Commenced By A Majority Of Abutting Landowners - Alley Blocks M And E, West Brainerd**

*Documents:*

*MA - Res - Petition for Alley Vacation and Set PH.pdf*

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Mayor's Report**

13. **Council Member Reports**

A. **Resignation- Pritschet**

*Documents:*

*Pritschet Resignation .pdf*

14. **Adjourn To Closed Session Per MN Statute 13D.05 Subd. 3B Under The Attorney-Client Privilege To Discuss Gustafson Properties Of Brainerd, LLC. V. City Of Brainerd.**

15. **Adjourn To Planning Commission Meeting On May 18th At 6:00 P.m.**

Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

MISSION

*"Provide high quality, cost effective public services and leadership in creating a sustainable city"*