

CITY COUNCIL AGENDA

Brainerd, Minnesota

June 17, 2019

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ D. Badeaux ___ S. Hilgart ___ J. Lambert ___ K. Stunek

___ D. Pritschet ___ K. Bevans ___ G. Johnson ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on June 3, 2019
2. Workshop Held on June 10, 2019

Documents:

20190603_CC draft.pdf

20190610 - Council Workshop.pdf

B. **Approval Of Licenses**

Contractor Licenses -1 New; 5 - Renewals

Documents:

CONTRACTOR LICENSE REPORT - 2019-06-17.pdf

C. **Department Activity Reports**

1. City Administrator Report
2. Police Chief
3. Finance Director

Documents:

City Administrator Report.pdf

Police Chief Report.pdf

- D. Hire Crystal Gauthier As Transit Operations Specialist Effective July 8, 2019 - Placed On Step 2 Of The Transit Operations Specialist Wage Grid (\$23.04 Per Hour) - Approval Of

Documents:

Hire Crystal Gauthier as Transit Operations Specialist.pdf

- E. Minnesota Lawful Gambling Application For Exempt Permit - Submitted By The Brainerd Jaycees, PO Box 384, Brainerd For An Event To Be Held On July 27, 2019 At East River Road, 410 E River Rd., Brainerd - Approval Of
- F. Promotion Of Shawn Middagh As Street & Sewer Foreman Effective June 17, 2019 - Placed On Step 4 Of Street & Sewer Foreman Wage Grid (\$31.23 Per Hour) - Approval Of.

Documents:

Promotion of Shawn Middagh as Street and Sewer Foreman.pdf

- G. Second Hand Goods Dealer License Application -Submitted By Stafford Simmons Kaplan Dba JAK Antiques & Collectibles To Conduct Business At The Eagles Club 287, 124 Front St, Brainerd - Contingent Upon And Subject To Police And Fire Chief's Approval - Approval Of
- H. Temporary On-Sale Liquor License Application - Submitted By The Brainerd Jaycees For An Event To Be Held On July 13 And 14, 2019 At Memorial Park, Brainerd - Approval Of
- I. Temporary On-Sale Liquor License Application - Submitted By The Brainerd Jaycees For An Event To Be Held On July 26 And 27, 2019 In Downtown Brainerd On Front Street - Approval Of

6. Presentations

- A. 2018 Audit Presentation

Documents:

2018 Audit Presentation.pdf

1. 2018 Audit Powerpoint

Documents:

2018 Audit Results.pdf

- B. Brainerd Lakes Area Economic Development Corporation (BLAEDC) Presentation - Tyler Glynn

7. Council Committee Reports

A. Personnel And Finance Committee - 7:15 P.M.

Documents:

20190617_PF.pdf

1. Approval Of Bills And Transfers Of Funds
 - From Fund 225 Public Safety to Fund 404 Fire Capital
\$52,600
2018 Excess Budget per FAB Contract
2. IUOE Local No. 49 (Street Dept) Union - Memorandum Of Agreement For Health Care Savings Plan Contribution For 2019-2020 Contract - Approval Of.

Documents:

IUOE Street Memorandum of Agreement regarding Health Care Savings Plan Contribution.pdf

3. Street & Sewer Maintenance I Position - Request Authorization To Fill Vacancy

Documents:

Street and Sewer Maintenance I Position - Request to Fill Vacancy.pdf

4. Southeast Brainerd Grant Subordination Request

Documents:

SE Subordination Request.pdf

5. Discussion Of Contract For Animal Control Services

Documents:

Discussion of Contract for Animal Control Service.pdf

B. Safety And Public Works Committee - 6:45 PM

Documents:

20190617_SPW.pdf

1. Improvement 19-06 - 2019 Street Patching - Quote Consideration And Award Recommendation

Documents:

Improvement 19-06 - 2019 Street Patching.pdf

2. Resolution - 2019 Capital Transit Bus Purchase

Documents:

Res - 2019 Capital Transit Bus Purchase.pdf

3. Resolution - 2020-2021 State Of Minnesota Transit Grant Resolution

Documents:

Res - 2020-2021 State of Minnesota Transit Grant Resolution.pdf

4. Resolution - Advancing Municipal State Aid Funds FY 2019

Documents:

Res - Advancing Additional Municipal State Aid Street Funds.pdf

5. Resolution - Improvements 16-09 (SAP 108-136-004) And 19-07 - Buffalo Hills Lane And Mississippi Drive Reconstruction - Approving Bids And Authorizing Contract Signatures

Documents:

Res - Approving Bid - Improvement 16-09 and Improvement 19-07.pdf

6. Event/Street Closure Application - Lil' Rubber Duckie Race

Documents:

Event Street Closure Application - Lil Rubber Duckie Race.pdf

7. Improvements 17-06 (SAP 108-119-006), 17-07, And 18-05 - H Street And 10th Avenue NE Reconstruction Project - Request For Testing Services Proposal

Documents:

Improvement 17-06, 17-07, and 18-05 Testing Services.pdf

8. Street Light Request - 1103 8th Avenue NE

Documents:

Street Light Request - 1103 8th Avenue NE.pdf

9. (Added Item) Improvement 17-08 Safe Routes To School (SRTS) Reconsideration Of Concrete Bid

Documents:

Concrete Bid SRTS.pdf

8. **Unfinished Business**

- A. **Final Reading - Proposed Ordinance No. 1496 - An Ordinance Replacing Section 400 Of Chapter IV Of The City Code - City Administrator Torstenson Recommends To Dispense With The Actual Reading**

Documents:

Final Reading - Ordinance 1496.pdf

- B. **Committee Resignations - Accept With Regret**

- Dale Parks, EDA Commission

- C. **Call For Applicants - Informational**

(Applications Available in Council Chambers, at City Hall or at the City's Website)(<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (all terms expire on 12/31 of said year)

Cable TV Advisory Committee - 2 terms (Expire 2021)

Charter Commission - 1 term (Expire 2021) - 1 term (Expire 2022)

Transportation Advisory Committee - 1 term (Expire 2020)

9. **New Business**

- A. **Facilities Discussion**

Documents:

Facilities Discussion.pdf

10. **Planning Commission**

- A. **Reconsideration Of 50 Jenny St. Rezoning**

Documents:

Water Treatment Plant Rezoning Reconsideration.pdf

1. Water Treatment Plant Rezoning Reconsideration

Documents:

BPU.pdf

11. **Community Member Of The Month**

12. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

13. **Staff Reports**

(Verbal: Any Updates since Packet)

14. **Council Member Reports**

15. **Adjourn – Motion Closing Meeting**

Pursuant to the attorney-client privilege and Minnesota Statutes, section 13D.05, subdivision 3(b), I hereby move to close the meeting for the purpose of receiving confidential legal advice from the City Attorney regarding the pending grievance with the IUOE. It would be detrimental to the interests of the City for the City to hold a public discussion with its attorney where an opposing party or an opposing attorney could listen to or be made aware of the City's position and strategy. Therefore, it is in the City's best interest to obtain legal advice in a confidential setting to maintain the attorney-client privilege.

(Make Motion) After the motion passes, the Council President to read:

The Council will now enter into closed session pursuant to the attorney-client privilege under M.S. 13D.05, subd. 3(b), to discuss the pending grievance with the IUOE.

Note: Safety and Public Works Committee will meet at 6:45 p.m.
Personnel and Finance Committee will meet at 7:15 p.m.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"