

CITY COUNCIL AGENDA

Brainerd, Minnesota

August 5, 2019

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ S. Hilgart ___ J. Lambert ___ K. Stunek ___ D. Pritschet

___ K. Bevans ___ D. Badeaux ___ G. Johnson ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on July 15, 2019
2. Workshop Minutes Held on July 22, 2019

Documents:

20190715_CC draft.pdf

20190722_CC draft Workshop.pdf

B. **Approval Of Licenses**

Contractor Licenses - 1 New; 4 - Renewals

Documents:

CONTRACTOR LICENSE REPORT - 2019-08-05.pdf

C. **Department Activity Reports**

1. Fire Chief
2. Parks Director

Documents:

Fire Chief Report.pdf

Park Director Report.pdf

- D. **Accept Retirement Of Laurie Johnson (Administrative Specialist 2 - Community Development Department) - Effective August 31, 2019.**

Documents:

Accept Retirement of Laurie Johnson.pdf

- E. **Request To Hire Daniel Diethert As Street Maintenance I Effective August 6, 2019**

Documents:

Request to Hire Daniel Diethert to Street and Sewer Maintenance I.pdf

6. **Community Member Of The Month**

7. **Presentations**

- A. **Riverfront Committee Presentation**

Documents:

Riverfront Committee Update.pdf

8. **Council Committee Reports**

- A. **Safety And Public Works Committee - 7:15 P.M.**

Documents:

20190805_SPW.pdf

1. Emergency Storm Sewer Repair - Informational

Documents:

Emergency Storm Sewer Repairs - Informational.pdf

2. Improvement 16-09 (SAP 108-136-004) And 19-07 - Buffalo Hills Lane And Mississippi Drive Reconstruction Project - Testing Services

Documents:

Imp. 16-09 and 19-07 - Buff. Hills Lane and Miss. Dr. - Testing Services.pdf

3. Event Application - Farmer's Market On Laurel

Documents:

Event Application - Farmers Market on Laurel.pdf

4. Event Application - Project Rainbow Block Party

Documents:

Event Application - Project Rainbow Block Party.pdf

5. Event And Alley Closure Application - Opening Art Reception With Music

Documents:

Event and Alley Closure - Opening Art Reception with Music.pdf

B. Personnel And Finance Committee - 6:45 P.M.

Documents:

2019-08-05_PF.pdf

1. Approval Of Bills

2. Fire Department Relief Association - Annual Report

Documents:

Fire Department Relief Association - Annual Report.pdf

3. Resignation Of Firefighter Teckemeyer

Documents:

Resignation of Firefighter Teckemeyer.pdf

4. Police Staff Out Of State Travel And Training

Documents:

Staff Out of State Travel and Training.pdf

5. Community Development Director Chanski - Completion Of Probationary Period

Documents:

Community Development Director Complete Probationary Period.pdf

6. Zoning Specialist/Permit Technician Position

Documents:

Zoning Specialist Permit Technician Position.pdf

7. Performance Review Process/Training - Needs Discussion

Documents:

Performance Review Process_Training Needs Discussion.pdf

a. Revised Statement Of Work - Sicora Consulting

Documents:

Revised .pdf

8. Request For Proposals (RFP) For Memorial Park Redesign

Documents:

RFP Memorial Park Design.pdf

9. Minnesota State Investment Fund - One-Time Exception

Documents:

MIF - One-Time Exception.pdf

10. 2018 Tax Increment Financing (TIF) Report Summary - Informational

Documents:

Annual TIF Report.pdf

9. **Unfinished Business**

A. **Committee Recommendations - Recommended By Mayor Menk**

Yvette Campbell - Economic Development Authority (EDA)

1. Yvette Campbell

Documents:

Campbell.pdf

B. **Call For Applicants - Informational**

(Applications Available in Council Chambers, at City Hall or at the City's Website)(<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (terms to expire on 12/31 of said year)

Cable TV Advisory Committee - 2 terms (Expire 2021)

Charter Commission - 1 term (Expire 2021) - 1 term (Expire 2022)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) - 1 term (Expire 2020)
pending - 1 term (Expire 2021)

10. **New Business**

A. **First Reading - Proposed Ordinance No. 1499 - An Ordinance Enacting Local Sales And Use Tax**

- a. City Administrator Torstenson Recommends Dispensing with the Actual Reading (Unanimous Voice Vote)
- b. Hold the First Reading of Proposed Ordinance (Voice Vote)

Documents:

First Reading - Proposed Ordinance 1499.pdf

B. **Resignation Of Council Member Hilgart**

Documents:

Resignation of Council Member Hilgart.pdf

C. **Clarification On River-To-Rail Economic Incentives**

Documents:

Clarification of River-To-Rail Economic Incentives.pdf

D. **Welcoming Communities**

Documents:

Welcoming Communities.pdf

11. **Planning Commission**

A. **First Reading - Proposed Ordinance No. 1498 - An Ordinance To Rezone Property At 701 7th St., NW From A B-4 To An R-1**

- a. City Administrator Torstenson Recommends Dispensing with the Actual Reading (Unanimous Voice Vote)
- b. Hold the First Reading of Proposed Ordinance (Voice Vote)

Documents:

First Reading Ord. 1498 - Rezoning - 701 7th St NW.pdf

12. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

13. **Staff Reports**

(Verbal: Any Updates since Packet)

A. (Added Item) Washington Street Survey

Documents:

Washington St.pdf

14. Council Member Reports

15. Adjourn Into Closed Session Pursuant To MN Statutes 13D.05, Subd. 3(A), To Conduct The City Administrator Performance Review

Note: Safety and Public Works Committee will meet at 7:15 p.m.
Personnel and Finance Committee will meet at 7:00 p.m.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"