

# **CITY COUNCIL AGENDA**

Brainerd, Minnesota

October 7, 2019

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Pledge Of Allegiance**

3. **Administer Oath Of Office**

Tad Erickson - Alderman, At Large

4. **Roll Call**

\_\_\_ J. Lambert \_\_\_ K. Stunek \_\_\_ D. Pritschet \_\_\_ K. Bevans

\_\_\_ D. Badeaux \_\_\_ T. Erickson \_\_\_ G. Johnson \_\_\_ Mayor Menk

5. **Approval Of Agenda - Voice Vote**

6. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on September 16, 2019

*Documents:*

*20190916\_CC draft .pdf*

B. **Approval Of Licenses**

Contractor Licenses - 1 - New; 1 - Renewal

*Documents:*

*Contractor Licenses.pdf*

C. **Department Activity Reports**

1. Fire Chief
2. Parks Director

*Documents:*

*Fire Chief Report.pdf*  
*Park Director Report.pdf*

**D. Adopt Resolution Accepting Donations & Contributions For The 3rd Quarter 2019**

*Documents:*

*3rd Qtr 2019.pdf*

**E. Resolution To Renew Memorandum Of Understanding With Central Lakes College**

*Documents:*

*Resolution to Renew with Central Lakes College.pdf*

**7. Community Member Of The Month**

- Rick Fargo

**8. Presentations**

**A. PulsePoint Presentation**

*Documents:*

*2019 Agenda Request PulsePoint Presentation.pdf*

**B. Police Facility Project - Consideration Of Authorization To Bid**

*Documents:*

*Authorization to Bid Police Facility Project.pdf*

**C. Adoption Of Comprehensive Plan**

*Documents:*

*Adoption of Comprehensive Plan.pdf*

**9. Council Committee Reports**

**A. Personnel And Finance Committee - 6:45 P.m.**

*Documents:*

*2019-10-07\_PF.pdf*

1. Approval Of Bills & Payments To Contractors

<u>Contractor</u>	<u>IMP#</u>	<u>Project</u>	<u>Amount Paid</u>	<u>Contract Amount</u>
Astech	19-03	2019 Seal Coating	\$167,845	\$168,017
Anderson Brothers	18-09	College Drive Overlay	\$454,223	\$484,029
Anderson Brothers	18-08	South 4th St. Overlay	\$138,634	\$141,164
Tom's Backhoe	17-10	SE Alley Sanitary Sewer	\$448,910	\$462,288

2. 2019 DNR Grant Award

*Documents:*

***2019 DNR Grant Award.pdf***

3. MN Fire Department Turnout Gear Dryer Award Program

*Documents:*

***MN Fire Department Turnout Gear Dryer Award Program.pdf***

4. Sale Of Ladder #2 In 2020

*Documents:*

***Sale of Ladder 2 in 2020.pdf***

5. Riverfront Trail Feasibility Study Proposal

*Documents:*

***Riverfront Trail Feasibility Study Proposal.pdf***

6. Ratify The Hiring Of James Kramvik As Zoning Specialist - Permit Technician

*Documents:*

***Ratify the Hiring of James Kramvik as Zoning Specialist\_Permit Technician.pdf***

7. Ratify The Hiring Of Seth Greenwaldt As Street & Sewer Maintenance I

*Documents:*

***Ratify the Hiring Seth Greenwaldt as Street Maintenance I.pdf***

8. Thoreen Interim City Administrator Agreement

*Documents:*

***Thoreen Interim City Administrator Agreement.pdf***

9. 2020 Health Insurance Renewal

*Documents:*

***2020 Health Insurance Renewal Rates and Options.pdf***

10. Consulting Agreement With Hildi, Inc. For Actuarial Services To Comply With Government Accounting Standard Board (GASB) 74/75 Relating To Other Post Employment Benefits (OPEBs)

*Documents:*

***Agreement with Hildi Inc.pdf***

11. Tower Award Options

*Documents:*

***Tower Awards.pdf***

**B. Safety And Public Works Committee - 7:00 P.m.**

*Documents:*

***20191007\_SPW.pdf***

1. Event/Alley Closure Application - Zion Lutheran Church Trunk-Or-Treat

*Documents:*

***Event and Alley Closure Application - Zion Lutheran Trunk-or-Treat.pdf***

2. Event/Street Closure Application - St. Francis School Marathon

*Documents:*

***Event and Street Closure Application - St. Francis School Marathon.pdf***

3. Improvement 17-10 - Sanitary Sewer Project - Alley Oak To Pine From SE 11th Street To SE 19th Street - Final Pay Estimate Number 4

*Documents:*

***Improvement 17-10 - Final Pay Estimate Number 4.pdf***

4. Improvements 18-08 And 18-09 - College Drive And South 4th Street Mill And Overlay Project - Final Pay Estimate Number 2

*Documents:*

***Imp. 18-08 and 18-09 - Pay Est. No. 2 Final - College and 4th Overlay.pdf***

5. Improvement 19-03 - 2019 Seal Coat Project - Final Pay Estimate Number 1

*Documents:*

***Improvement 19-03 - Final Pay Estimate Number 1.pdf***

6. City-Wide Hydrologic And Hydraulic Modeling - Consideration Of Proposal For Services

*Documents:*

***Engineering Services for City-Wide Hydrologic and Hydraulic Modeling.pdf***

7. Jackson Street And NW 3rd Street Improvement - Request To Authorize Letter Report

*Documents:*

***NW 3rd Street and Jackson Street Letter Report.pdf***

8. Transit Package Policy

*Documents:*

***Transit Package Policy.pdf***

10. **Unfinished Business**

A. **Call For Applicants - Informational**

**(Applications Available in Council Chambers, at City Hall or at the City's Website)(<http://www.ci.brainerd.mn.us>)**

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Cable TV Advisory Committee - 1 term (Expire 2019) - 2 terms (Expire 2021)

Charter Commission - 2 terms (Expire 2020) - 1 term (Expire 2021) - 1 term (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) - 1 term (Expire 2020)

B. **City Hall Annex Roof Evaluation And Drivers Licence Office Lease**

## Discussion

### *Documents:*

*City Hall Annex Roof Evaluation and Drivers Licence Office Lease Discussion.pdf*

### C. **Public Hearing - 5-Year Street And Sewer Capital Plan And Adoption Consideration**

### *Documents:*

*Public Hearing - 5-Year Street and Sewer Capital Plan and Adoption Consideration.pdf*

### D. **Public Hearing And Resolution - Petition And Consideration To Vacate Northern Pacific Road And Blacksmith Circle In Southeast Brainerd**

### *Documents:*

*PH and Res - Northern Pacific Road and Blacksmith Circle Vacation.pdf*

## 11. **New Business**

### A. **Memorial Park Parking Lot - Mike Higgins, Owner Of BIC Interested In Purchasing From The City**

### *Documents:*

*Mike Higgins Memorial Park lot.pdf*

## 12. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

## 13. **Staff Reports**

(Verbal: Any Updates since Packet)

## 14. **Council Member Reports**

## 15. **Adjourn To IDI Assessment Celebration On October 15, 2019 From 5:30 P.m.-7:30 P.m. At The Luminary Fern, 1561 Northern Pacific Road**

Note: Safety and Public Works Committee will meet at 7:00 p.m.  
Personnel and Finance Committee will meet at 6:45 p.m.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,  
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

### MISSION

"Provide high quality, cost effective public services and leadership in creating

a sustainable city"