

# **CITY COUNCIL AGENDA**

Brainerd, Minnesota  
October 21, 2019  
7:30 P.M.  
Brainerd City Hall  
Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

\_\_\_ J. Lambert \_\_\_ K. Stunek \_\_\_ D. Pritschet \_\_\_ K. Bevans

\_\_\_ D. Badeaux \_\_\_ T. Erickson \_\_\_ G. Johnson \_\_\_ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on October 7, 2019

*Documents:*

*20191007\_CC draft .pdf*

B. **Approval Of Licenses**

- Contractor Licenses - 2 - New

*Documents:*

*Contractor Licenses.pdf*

C. **Department Activity Reports**

1. Police Chief
2. Finance Director

*Documents:*

*Police Chief Report.pdf*

**D. Adopt Resolution Accepting Donations & Contributions For The 3rd Quarter 2019**

*Documents:*

*Resolution 3rd Qtr Donations Parks.pdf*

**E. Temporary On-Sale Liquor License Application - Submitted By The Crossing Arts Alliance For An Event To Be Held November 8, 2019 At 711 Laurel Street, Brainerd - Approval Of**

**F. New Tobacco License And Fill Station License Application - Submitted By Mid-Town Depot, 321 Washington Street, Brainerd - Contingent Upon Background Check And Fire Inspection - Approval Of**

**6. Community Member Of The Month**

- Mike Padgett

**7. Presentations**

**A. Brainerd Lakes Area Economic Development Corporation (BLAEDC) Presentation - Tyler Gynn**

**B. Memorial Park Design Presentation**

*Documents:*

*Memorial Park .pdf*

**8. Council Committee Reports**

**A. Personnel And Finance Committee - 7:00 P.M.**

*Documents:*

*20191021\_PF.pdf*

**1. Approval Of Bills & Payments To Contractors**

<u>Contractor</u>	<u>IMP#</u>	<u>Project</u>	<u>Amount Paid</u>	<u>Contract Amount</u>
Visu-Sewer	18-11	Joint Manhole Rehab Project	\$12,387	\$13,312

**2. Ratify The Hiring Of Police Officer Bailey Boelter**

*Documents:*

***Ratify the Hiring of Police Officer Bailey Boelter.pdf***

3. Training On New Employee Policy Manual

***Documents:***

***Training on New Employee Policy.pdf***

4. Small Cities Development Program (SCDP) Grant CDAP-15-0038-O-FY16 (Downtown Grant) - Informational

***Documents:***

***SCDP Downtown Grant.pdf***

5. Tower Awards - Discussion Of

***Documents:***

***Tower Awards.pdf***

6. Memorial Park Parking Lot - Informational

***Documents:***

***Memorial Park Parking Lot.pdf***

**B. Safety And Public Works Committee - 7:00 P.M.**

***Documents:***

***20191021\_SPW.pdf***

1. 2019-2020 Downtown Snow Removal - Consideration Of Bids And Award Recommendation

***Documents:***

***2019-2020 Downtown Snow Removal Bids.pdf***

2. Improvement 18-11 - Joint City Of Brainerd And Crow Wing County Manhole Rehabilitation Project - Final Pay Estimate Number 1

***Documents:***

***Improvement 18-11 - Final Pay Estimate 1.pdf***

3. Resolution - Directing That Costs Incurred In Removing Hazardous Structure Be Reported To Court - 507 South 6th Street

***Documents:***

***Res - Directing Costs Incurred in Removing Hazardous Structure be Reported to Court.pdf***

4. Transportation Alternatives - Authorization To Submit Letter Of Intent To Apply For Funds For 28th Street Trail Connection

*Documents:*

*Transportation Alternatives - Consideration to Submit Letter of Intent.pdf*

9. **Unfinished Business**

- A. **Public Hearing - Downtown Special Services, Downtown Snow Removal, And 2019 Nuisance Assessments - Consideration Of Resolution Ordering The Special Assessments**

*Documents:*

*PH and Res - Downtown Special Services, Snow Removal, Nuisances.pdf*

- B. **Public Hearing - Improvement 17-06 And 17-07 Assessments - Consideration Of Resolution Ordering The Special Assessments**

*Documents:*

*PH and Res - Adopt Assessments - Improvements 17-06 and 17-07.pdf*

1. (Added Item) Letters From Residents Regarding Assessments

*Documents:*

*Johnson.pdf  
Green.pdf  
Weiss.pdf*

- C. **City Hall Remodel - Consideration Of Bids And Award Recommendation**

*Documents:*

*City Hall Remodel - Consideration of Bids and Award Recommendation.pdf*

- D. **Call For Applicants - Informational**

**(Applications Available in Council Chambers, at City Hall or at the City's Website)(<http://www.ci.brainerd.mn.us>)**

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Cable TV Advisory Committee - 1 term (Expire 2019) - 2 terms (Expire

2021)

Charter Commission - 2 terms (Expire 2020) - 1 term (Expire 2021) - 1 term (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) - 1 term (Expire 2020)

10. **New Business**

A. **Set Meeting Time On November 4th For City Administrator Applicant Review And Select Finalists For Interviews**

*Documents:*

*Set Meeting Time for City Administrator Applicant Review.pdf*

B. **(Added Item) City Meetings At The County Courthouse**

*Documents:*

*Added Item.pdf*

11. **Planning Commission**

A. **Variance Request - 1853 Graydon Ave - Setbacks For Garage**

*Documents:*

*1853 Graydon Ave - Setback Variance.pdf*

B. **First Reading - Proposed Ordinance No. 1500 - Rezone 11349 Easy Street From R-1A To R-1 - Interim City Administrator Thoreen Recommends To Dispense With The Actual Reading**

*Documents:*

*Rezoning 11349 Easy St.pdf*

C. **First Reading - Proposed Ordinance No. 1501 - Nonconforming Rentals - Interim City Administrator Thoreen Recommends To Dipense With The Actual Reading**

*Documents:*

*First Reading - Proposed Ordinance No. 1501.pdf*

12. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

13. **Staff Reports**

(Verbal: Any Updates since Packet)

14. **Council Member Reports**
15. **Closed Session Pursuant Minnesota Statute 13D.05 Subd. 3(C)(3) To Consider Counteroffers For The Purchase Of Property At 304 Washington Street West, 422 4th Street NW, 623 4th Street NW, 502 Jackson Street, 424 3rd Street NW, And 622 4th Street NW All In Brainerd, MN 56401**
16. **Closed Session Pursuant To MN Statutes 13D.05 Subd. 3(B) For Attorney-Client Privilege To Discuss The IAFF V. City Of Brainerd Lawsuit**
17. **Adjourn**

Note: Safety and Public Works Committee will meet at 7:00 p.m.  
Personnel and Finance Committee will meet at 6:45 p.m.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,  
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

**MISSION**

"Provide high quality, cost effective public services and leadership in creating  
a sustainable city"