

**BRAINERD PARKS AND RECREATION DEPARTMENT
Regular Park Board Meeting
May 28, 2019 at 4:00 p.m.
City Hall Conference Room**

Pursuant to due call and notice thereof, the regular meeting of the
Parks and Recreation Board was called to order at 4:00 p.m.

Present were President Troy Rushmeyer, Dale Parks, Tim Boeder, Kara Schaefer, Kevin Yeager, City Council Liaison Dave Badeaux and Park Director Tony Sailer. Also noted present were summer interns Jorgen Erickson and Jacob Schley.

ADDITIONS TO AGENDA

**MOVED AND SECONDED BY BOEDER AND PARKS,
DULY CARRIED TO APPROVE CONSENT CALENDAR AS PRESENTED**

- A. Approval of the minutes of the regular meeting held April 23, 2019**
- B. Approval of the minutes of the special meeting held May 2, 2019**
- C. Approval of the disbursements for the month of May 2019**

OLD BUSINESS

A. Gregory Park Warming House

Bids and plans received from Baratto Brothers and HyTec Construction were reviewed by board members. A motion to accept the Baratto Brothers bid was made by Mr. Boeder and seconded by Mr. Parks. Following discussion, the motion was amended to add a change order for an additional toilet in the women's restroom. Board approval was unanimous. Board members were asked to review the plans in more detail, and get back to Mr. Sailer by 5 p.m. on Thursday, May 30, with any other change suggestions.

B. Brainerd Ski Loons Contract

Board members reviewed the 2019 contract that was drawn up by the City Attorney. There were errors noted regarding the dock lease. Mr. Parks made a motion to approve the contract with the necessary corrections. Ms. Schaefer seconded and board approval was unanimous.

C. World War II Memorial

Mr. Sailer reported that the location the board selected for the memorial had to be changed, as it was part of the parcel that Brainerd Industrial Center owns. Staff chose to locate the monument in a grassy area in the Mills Field parking lot. Mr. Yeager made a motion to approve the new location for the WW II Memorial Monument, Mr. Boeder seconded and board approval was unanimous. The dedication ceremony is scheduled at 1 p.m. on Sunday, June 9, at Memorial Park. The VFW and Legion Color Guard will present the colors and the National Anthem will be sung. The Mayor, City Council and Park Board members, WW II veterans and the general public are all invited to attend.

D. Meadows Park Playground

The Street Department prepped the site for the Meadows Park playground and equipment arrived May 28. The playground will be assembled May 30. Once installed, department staff will add the border and wood chips. Mr. Sailer noted that the owners had still not submitted the deed as of meeting time today.

NEW BUSINESS

PUBLIC FORUM

Alderman Badeaux reminded the Board that the President will be called upon to present the department's budget to City Council again this year.

CITY ADMINISTRATOR REPORT

No report.

DIRECTOR'S REPORT

- The Fishing Clinic took place May 25 at Lum Park.
- The Lakes Area Bicycle Clinic at Forestview Middle School on May 4 had 106 participants.
- Five youth baseball state qualifiers will take place on three consecutive weekends, beginning June 14, at Bane, Jaycees and Memorial parks, and at Mills and Adamson fields. Sixty-two teams are registered.
- Youth competitive baseball and softball games begin the last week of May and all non-competitive programs begin the week of June 3.

NEXT MEETING

Tuesday, June 25, 2019, at 4:00 p.m. at the Conference Room at City Hall.

ADJOURNMENT

Motion to adjourn at 5:00 p.m. was made by Ms. Schaefer and seconded by Mr. Parks. Motion passed 5-0.

Respectfully submitted,

Kim Finch, Administrative Specialist