

**BRAINERD PARKS AND RECREATION DEPARTMENT**  
**Regular Park Board Meeting**  
**June 25, 2019 at 4:00 p.m.**  
**City Hall Conference Room**

Pursuant to due call and notice thereof, the regular meeting of the  
Parks and Recreation Board was called to order at 4:00 p.m.

Present were Vice-President Kara Schaefer, Tim Boeder, Kevin Yeager, City Council Liaison Dave Badeaux and Park Director Tony Sailer. Also noted present was Brainerd Ski Loons President Christopher Dens. Troy Rushmeyer and Dale Parks were noted absent.

**ADDITIONS TO AGENDA**

See Item "A" under New Business.

**MOVED AND SECONDED BY BOEDER AND YEAGER,  
DULY CARRIED TO APPROVE CONSENT CALENDAR AS PRESENTED**

- A. Approval of the minutes of the regular meeting held May 28, 2019**
- B. Approval of the disbursements for the month of June 2019**

**OLD BUSINESS**

**A. Brainerd Ski Loons Contract**

Two drafts of the proposed contract with the Brainerd Ski Loons were presented; the first was the contract approved by the Park Board at its May meeting, the second had revisions requested by Brainerd Ski Loons President Christopher Dens. After a brief discussion, Mr. Yeager made a motion to approve the revised contract as written, pending review by the City Attorney. Mr. Boeder seconded and board approval was unanimous.

**B. Gregory Park Warming House**

Staff will attend a pre-construction meeting on June 26, and the Street Department is scheduled to demolish the existing warming house on July 9. New construction will begin soon after. Required permits have been requested.

**C. World War II Memorial Dedication**

Approximately 50 people attended the World War II Monument Dedication on June 9 at Memorial Park.

**D. Memorial Park Redesign**

Requests for Proposals for preliminary and construction engineering services including project development, preparation plans and specifications, and construction observation/testing for the renovation and new layout of Memorial Park have been sent out with a due date of July 12. The Park Board will need to review RFP's at its July 23 meeting to make a recommendation regarding the appropriate capital request for the 2020 proposed budget.

**E. Meadows Park Playground**

Playground equipment was installed in half a day, staff constructed the border and wood chips were blown in. The playground was usable beginning June 19.

## **F. Rotary Park Field of Seeds**

On June 26 the Brainerd Rotary Club, Parks and Recreation and Crow Wing Soil and Water Conservation District will install 12,000 pollinator friendly plants as part of Phase III of the Rotary Park Field of Seeds project.

## **NEW BUSINESS**

### **A. Healthy Communities Grant**

Crow Wing Energized has grant money available for projects that will benefit the community at large by encouraging a healthy lifestyle. Ms. Schaefer encouraged staff and board members to come up with ideas quickly, as the deadline to submit a grant request is August 16, 2019. If approved, grant funds must be spent by September 30, 2019. Two suggestions made at the meeting were mileage signs for city trails and benches along the Buffalo Hills Trail.

## **PUBLIC FORUM**

## **CITY ADMINISTRATOR REPORT**

No report.

## **DIRECTOR'S REPORT**

- The Petite, Junior and Senior youth softball Mid-Summer Slam will take place June 28.
- The 64<sup>th</sup> annual Bronco League Mid-Summer Classic and the 20<sup>th</sup> annual Pony League Mid-Summer Classic will be played July 8 at Bane Park. For the second straight year, Brainerd's Bronco League teams will play against Crosby.
- The Brainerd Ski Loons will have its first show of the season at 5 p.m. on July 14.
- The Gopher State Tournament of Champions 15 & Under AAA state baseball tournament will be played July 19-21. Twenty-eight teams are expected with games played at Mills, Adamson, CLC, Forestview and Pierz fields.
- Visit Brainerd provided sunglasses and magnetic refrigerator clips for the welcome bags for each of the players participating in the five state baseball qualifiers and the state tournament.
- The new Parks on the Go program received front-page coverage in the Brainerd Dispatch.

## **NEXT MEETING**

Tuesday, July 23, 2019, at 4:00 p.m. at the Conference Room at City Hall.

## **ADJOURNMENT**

Motion to adjourn at 5:00 p.m. was made by Mr. Boeder and seconded by Ms. Schaefer. Motion passed 3-0.

Respectfully submitted,

Kim Finch, Administrative Specialist