



REQUIRED INSPECTIONS

1. Footing
2. Foundation
3. Plumbing Rough-in (Sub-slab and Above ground)
4. Mechanical Rough-in
5. Framing
6. Insulation
7. Gypsum Board
8. Plumbing Final
9. Mechanical Final
10. Occupational / Building Final

Building Department hours are from 7:30 to 4:30. Call 218-828-2307 to request an inspection appointment. Requests must be placed the day BEFORE the desired date of inspection. Please provide the permit number and address when scheduling an inspection.

ALL WORK IS TO REMAIN UNCOVERED AND ACCESSABLE UNTIL APPROVED BY THE CITY INSPECTOR.

Footing and Foundation - Footing and foundation inspections shall be made after excavations for footings are complete and any required reinforcing steel is in place.

- **Concrete foundations:** For concrete foundations, any required reinforcing steel and forms shall be in place prior to inspection.
- **Thickened slabs:** The foundation inspection shall include excavations for thickened slabs intended for the support of bearing walls, partitions, structural supports, or equipment.
- **Wood foundations:** If the foundation is to be constructed of approved treated wood, additional inspections may be required by the building official.

Damp Proofing, Footing Drain and Backfill - All foundation walls must be inspected prior to backfill, after the walls are core-filled, anchor bolts/straps are installed, foundation damp proofing or waterproofing is completed and when the exterior insulation and drainage system is in place. Foundation walls shall not be backfilled until the basement floor and first floor have been constructed or the foundation walls have been braced.

Rough-In Plumbing - Inspection of all drain, waste, vent, water supply and gas piping must be approved

prior to concealing. A pressure test is required. A licensed plumber should be on site during this inspection.

Rough-In Mechanical - An inspection is required when all mechanical ducts, exhaust piping, AC line sets and ventilation piping have been installed. The HVAC contractor should be on site during this inspection.

Framing - Framing inspections shall be made after the wall, floor and roof framing has been braced, fire blocked and sheeted. Any repairs to engineered trusses must have the manufacturer's approved repair sheet on site at time of inspection. The rough-in inspections for electrical, plumbing, and mechanical permits must be approved before a framing inspection is scheduled. When manufactured products are installed, all manufacturers' installation instructions must be on site at the time of this inspection. The general contractor is responsible for this inspection and should be on site.

Insulation - The insulation inspection must be approved prior to concealing the insulation and after all rough-in inspections and frame corrections are approved and vapor barriers are installed.

Drywall (fire-resistive assemblies only) - After applying the gypsum board, prior to applying any finish, inspection of all fire- resistive assemblies is required.

Final Plumbing - The final plumbing inspection must be approved after the plumbing fixtures have been set and the plumbing system is complete. A monometer test is required.

Final Mechanical - Inspection of all mechanical equipment must be approved at upon completion of the mechanical system. The HVAC contractor should be on site during this inspection.

Final Building Inspection for Occupancy - Approval of the final building inspection and the issuance of the Certificate of Occupancy is required prior to occupancy of the structure and prior to moving any equipment or furniture into the structure. All final plumbing, mechanical and miscellaneous inspections must be approved at the time of this Final Inspection. All life safety items must be installed, and building must be completed inside and out.