



City Planning Department

City Hall – 501 Laurel Street
Brainerd, MN 56401
218-828-2309/Fax 218-828-2316
www.ci.brainerd.mn.us

Fee Collected _____
Permit # _____
Check # _____
Date Paid: _____

FENCE PERMIT APPLICATION (\$35.00)

PROPERTY ADDRESS: _____

Legal Description: Lots(s): _____ Block: _____ Addition: _____
(attach description if lengthy)

Property Owner's Name: _____ **Phone Number:** _____

Street Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____
(if different than Property Address)

Applicant's Name: (if different than above) _____ **Phone Number:** _____

Applicant's Company Name: (if applicable) _____

Street Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

Who will install the fence: _____

PROJECT DESCRIPTION

Specify the height and type of fence to be constructed (chain link, wood, vinyl, etc.)

PROPERTY TYPE

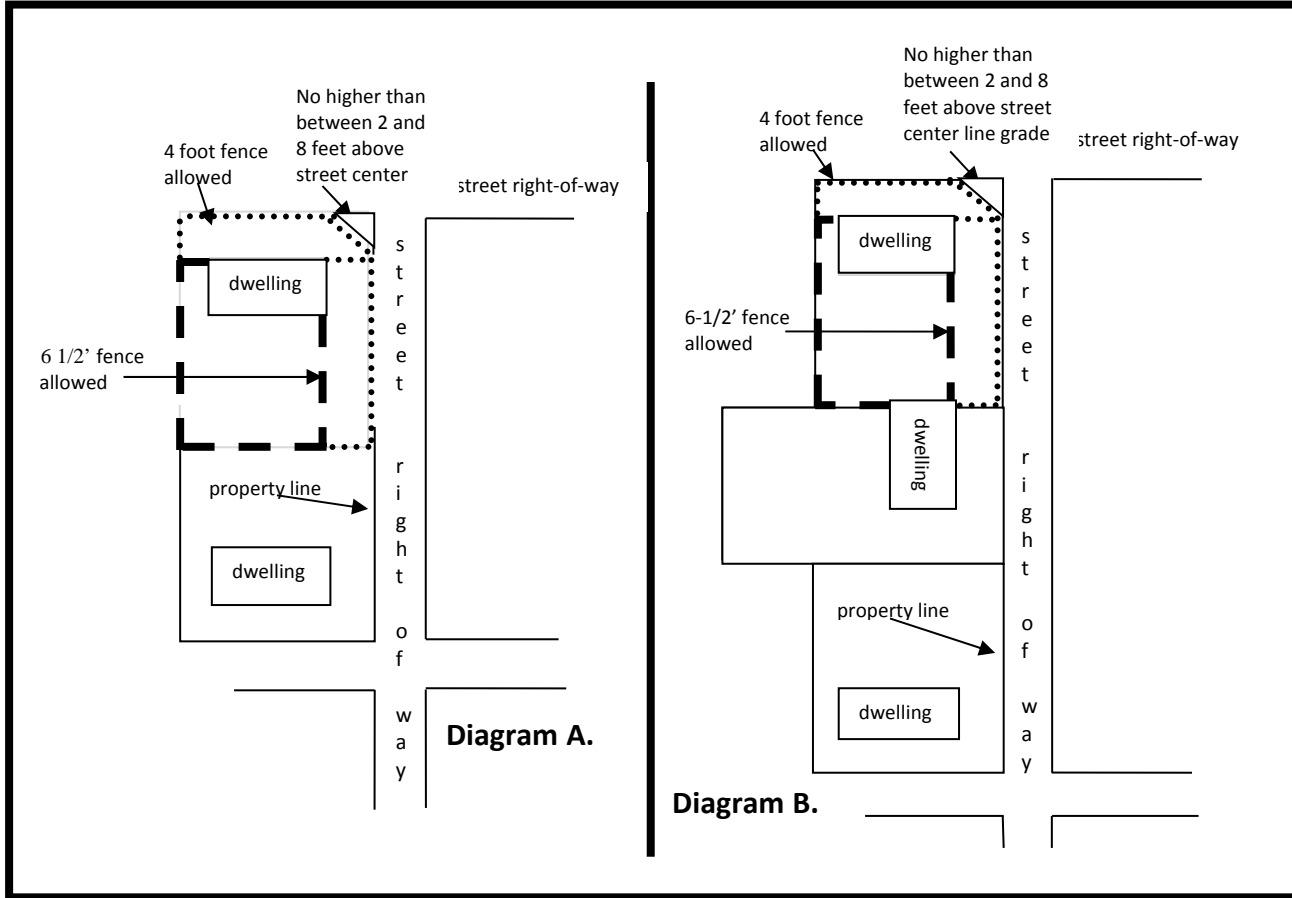
Residential Commercial Industrial

Please include a **SCALED** drawing of the lot and the location of the proposed fence. Include the property lines; existing buildings, structures, or fences on the lot; location of proposed fence; distance between the fence and each property line; adjacent streets

-See reverse side of this form for Fence Placement Requirements –
-Applicant is responsible for checking all utilities before digging-
-The completion of this application does not constitute a Building Permit-
-Call for inspection when work is completed-

FENCE PLACEMENT REQUIREMENTS

1. It is important that a fence is placed on the property so as not to encroach on the neighbor or public property.
2. No fence shall be permitted on public rights-of-way. (SEE ATTACHED "INFORMATION ABOUT LOCATING PROPERTY LINE")
3. Traffic visibility requirements: on corner lots in all districts, no structure or planting between 2 and 8 feet above the street center line grade shall be permitted within a traffic visibility triangle. The traffic-visibility triangle shall be formed by the intersection of 2 property lines at the street corner and a third line intersecting these 2 lines 20 feet from the corner intersection.
4. No fence shall obstruct natural drainage or extend within a wetland, drainage ditch, stream, or river.
5. Fences may be constructed within utility and drainage easements with the written permission of City staff.
6. Wire fences other than chain link are not permitted within 5 feet of the property line.
7. All fences shall be located at least four (4) feet from an alley property line.
8. All posts (lateral supports) or similar supporting devices used in construction of fences shall face inward toward the property being fenced (good side of fence must face out).
9. Swimming pool over 24 inches shall have a fence constructed in accord with the Minnesota Building Code.
10. All measurements shall be from the property line.
11. A fence placed in a right-of-way shall be removed.



CERTIFICATION

I HAVE READ THIS APPLICATION AND CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND ACCURATE AND I UNDERSTAND AND AGREE TO CONFORM TO THE CITY OF BRAINERD FENCE REQUIREMENTS.

OWNER/APPLICANT SIGNATURE: _____ DATE: _____

PRINT NAME: _____

PLANNING DEPARTMENT APPROVAL

DATE

COMMENTS: _____

INFORMATION ABOUT LOCATING PROPERTY LINES

In most cases the only accurate way to locate a street property line, a side property line and rear property line is to find the corner property pipes that are usually buried in the ground.

The curb line in almost all situations is not a street property line. A "rule of thumb" is a street property line is 33' or 40' from the center of street pavement.

A rear property line is usually not the edge of the alley driving surface. An alley property line is typically located several feet from the alley driving surface.

If you do not know where your property lines are located, do not do any work until you have contacted the City of Brainerd to obtain information to help you locate the lines. If you cannot prove the certainty of a property line location, it may be necessary to have a boundary survey prepared by a registered land surveyor.

It is the **property owner's** responsibility to know where property lines are located. **When measuring all dimensions need to be from a property line.**

Sidewalk may or may not be built. If it is, it will be located on the public right-of-way not on your property.

Below is an illustration that depicts a typical lot with all lot lines identified and a lot line relationship to the a curb line and an alley.

