

# CITY COUNCIL AGENDA

Brainerd, Minnesota

June 21, 2021

7:30 P.M.

The public is invited to attend the meeting in person or  
by calling in as shown below.

## **WebEx Teleconference Meeting - Call In Information**

CALL TOLL-FREE: 844-992-4726

Access Code: 146 866 5686

Meetings are also live-streamed to the City of Brainerd YouTube channel.

1. **Call To Order - 7:30 PM**

2. **Roll Call**

\_\_\_ T. Erickson \_\_\_ M. O'Day \_\_\_ K. Stunek \_\_\_ G. Johnson

\_\_\_ D. Pritschet \_\_\_ T. Stenglein \_\_\_ K. Bevans \_\_\_ Mayor Badeaux

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

**A. Approval Of Bills And Transfers Of Funds**

From General Fund (101) to Capital Fund (400)- Per Fund Balance Policy	\$564,000
From Public Safety (225) to Fire Capital (404)- Per FAB Contract	\$52,200

***Documents:***

***062121 COUNCIL AP REGISTER.pdf***

**B. Approval Of Minutes**

1. Regular Meeting Held on June 7th, 2021

*Documents:*

*20210607\_CC draft.pdf*

**C. Approval Of Licenses**

Contractor Licenses - 5

On- Sale and Sunday Liquor Licenses - 1 Renewal

The Parlor LLC

Beer/Wine License Contingent Upon Inspections- 1 Renewal

JR's No. 19 BBQ

*Documents:*

*20210617 Contractor Licenses.pdf*

**D. Department Activity Reports**

1. Police Chief

2. Financial Report

*Documents:*

*Police Chief Report June.pdf*

**E. Approval Of 2021 Temporary/Seasonal Hires**

*Documents:*

*Approval of 2021 Temporary Employee Hirings 6\_21\_21.pdf*

**F. Temporary On-Sale Liquor License Application- Submitted By Brainerd Jaycee's For An Event To Be Held July 31, 2021 At Memorial Park**

**G. Temporary On-Sale Liquor License Application- Submitted By Brainerd Jaycee's For An Event To Be Held On August 18th, 2021 At Memorial Park**

**6. Presentations**

**A. 2020 Audit Presentation**

*Documents:*

*2020 Exit Presentation.pdf*

**7. Council Committee Reports**

**A. Personnel And Finance Committee - 7:00 P.M.**

WebEx Teleconference Information

- Call Toll-Free: 1-844-992-4726
- Access Code: 146 999 1798

*Documents:*

*20210621\_PF.pdf*

1. Authorize Purchase Of Sesquicentennial Dispatch Wrap

*Documents:*

*Authorize Sesq. Dispatch Wrap.pdf*

2. Adjustment Of Wages For Temporary Employees

*Documents:*

*Consider modification of wages for 2021 Temporary Employees.pdf*

3. Adopt Resolution In Support Of Eight05 Housing LLLP Housing Development

*Documents:*

*Res\_Eight05.pdf*

4. 2022 Debt Levy Discussion

*Documents:*

*2022 Debt Levy.pdf*

**B. Safety And Public Works Committee -6:15 P.M.**

WebEx Teleconference Information

- Call Toll-Free: 1-844-992-4726
- Access Code: 146 359 5820

*Documents:*

*20210621\_SPW.pdf*

1. Resolution - Authorizing An Agreement With The State Of Minnesota To Provide Public Transportation Services In The Year 2022

*Documents:*

***RES - Transit Grant Agreement.pdf***

2. Consider Brainerd And Crow Wing County Public Transit Office Lease For 2022

*Documents:*

***Transit Office Lease Agreement.pdf***

3. Consider Productive Alternatives 3rd Party Contract Agreement Extension For July 1 - July 31

*Documents:*

***Contract Extension with Productive Alternatives.pdf***

4. Consider Brainerd And Crow Wing County Public Transit 3rd Party Contractor Proposal

*Documents:*

***Transit 3rd Party Contractor.pdf***

5. Consider Event/Parking Lot Closure Application - Concert For Kids

*Documents:*

***Concert for Kids Event.pdf***

6. Review Event/Street Closure Application - Here For Good Market

*Documents:*

***Here for Good Market Event and Street Closure Review.pdf***

7. Consider State Park Road Grant Application Proposal From Widseth

*Documents:*

***State Park Road Account Grant Proposal.pdf***

8. Consider Quotes For Improvement 21-03 - 2021 Large Patch Project

*Documents:*

***Imp 21-03 Large Patch Project Quotes.pdf***

9. Consider Modification To Scope Of Services For 2021 Gully Erosion

Study With HRGreen

*Documents:*

*Gully Study Modification to Services.pdf*

8. **Unfinished Business**

A. **Final Reading- Proposed Ordinance 1516- Ordinance Amending The Brainerd City Charter**

*Documents:*

*Final Reading ORD 1516.pdf*

B. **Final Reading - Proposed Ordinance No. 1517 - Amending Section 515-66: Transient Food Unit Overlay District**

*Documents:*

*Final Reading ORD 1517.pdf*

C. **Final Reading - Proposed Ordinance No. 1518 - An Ordinance Amending Ordinance No. 812 Pertaining To The Zoning In The City Of Brainerd**

*Documents:*

*Final Reading - Ordinance No. 1518.pdf*

D. **Call For Applicants - Informational  
(Applications Available on the City's Website)  
(<http://www.ci.brainerd.mn.us>)**

**Mayor Recommended: (terms to expire 12/31 of said year)**

Cable TV Advisory Committee - 1 term (Expire 2021) - 2 terms (Expire 2022)

Charter Commission - 1 term (Expire 2022)

Housing Redevelopment Authority- 1 term (Expire 2022)

Parks Board- 1 term (Expire 2024)

Rental Dwelling License Board of Appeals - 3 terms (Expire 2022)

Transportation- 1 term (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) - 1 term (Expire 2021) - 1 term (Expire 2026)

**Council President Recommended: (terms to expire 12/31 of said year)**

Police & Fire Civil Service Commission - 1 term (Expire 2023)

**Ad Hoc Committees - Applicants Needed**

Water Tower Committee - Two positions available

9. **New Business**

A. **Consider Ad Hoc Committee Procedure**

*Documents:*

*Consider Ad Hoc Procedure .pdf*

B. **Set Council Workshop For Monday, July 12, 2021 At 5:00 Pm**

*Documents:*

*Workshop.pdf*

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Mayor's Report**

13. **Council Member Reports**

14. **Adjourn To Closed Session With The Brainerd Public Utilities Commission Pursuant To Minn. Stat. Sec. 13D.05, Subd. 3(B) To Discuss Threatened Litigation By AMJET Turbine Systems, LLC.**

Personnel & Finance Committee will meet at 7:00 P.M.

WebEx Teleconference Call In Info:

Call Toll-Free: 1-844-992-4726

Access Code: 146 999 1798

**Safety & Public Works Committee will meet at 6:15 P.M.**

WebEx Teleconference Call In Info:

Call Toll-Free: 844-992-4726

Access Code: 146 359 5820

Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

MISSION

*"Provide high quality, cost effective public services and leadership in creating  
a sustainable city"*