

# CITY COUNCIL AGENDA

Brainerd, Minnesota

January 4, 2021

7:30 P.M.

WebEx Teleconference Meeting - Call In Information

CALL TOLL-FREE: 1-844-992-4726

Access Code: 146 699 5555

1. **Call To Order - 7:30 PM**

2. **Administer Oath Of Office**

- Dave Badeaux - Mayor
- Dave Pritschet - Alderman, Ward 1
- Tiffany Stenglein - Alderman, Ward 3
- Tad Erickson - Alderman, At Large
- Mike O'Day - Alderman, At Large
- Kevin Stunek - Alderman, At Large

3. **Roll Call**

\_\_\_ D. Pritschet \_\_\_ K. Bevans \_\_\_ T. Stenglein \_\_\_ T. Erickson

\_\_\_ M. O'Day \_\_\_ K. Stunek \_\_\_ G. Johnson \_\_\_ Mayor Badeaux

4. **Presentations**

A. **Tower Award Presentations To Retiring Employees Park Director Tony Sailer & Police Chief Corky McQuiston**

5. **Election Of President And Vice President Of The Council For 2021-2022**

6. **Approval Of Agenda - Voice Vote**

7. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Bills (2020 Year End & January 4, 2021) And Transfers Of Funds**

General Fund to Airport Fund per Budget	\$155,500
General Fund to Mayor Contingency Fund per Budget	2,500
General Fund to IT Capital Fund per Budget	20,000
Public Safety Fund to Fire Capital Fund per Budget	188,310
Public Safety Fund to Debt Service Fund per Budget	148,727

*Documents:*

***123020 YEAR END AP INVOICE REGISTER.pdf***  
***010421 COUNCIL AP INVOICE REGISTER.pdf***

**B. Approval Of Minutes**

1. Regular Meeting Held on December 21, 2020

*Documents:*

***20201221\_CC draft.pdf***

**C. Approval Of Licenses**

Contractor Licenses - 22

*Documents:*

***CONTRACTOR LICENSE REPORT - 2020-12-30.pdf***

**D. Department Activity Reports**

1. Fire Chief

*Documents:*

***Fire Chief Report.pdf***

**E. Appointment Of City Officials Pursuant To City Charter -2021/2022 Term**

1. City Engineer - Paul Sandy, P.E
2. City Building Official - Darrin Deseth
3. City Attorney - Joseph J. Langel

*Documents:*

***Official Appointment.pdf***

**F. Police Dept. Biennial Body Camera Audit Report**

*Documents:*

***PD Body Camera.pdf***

**G. Designation Of Brainerd Dispatch As Official Newspaper For Calendar Year 2021 Pursuant To City Charter; And Authorize Signature On Contract With The Dispatch**

*Documents:*

***Dispatch.pdf***

H. Designation Of Finance Institutions As Depositories For 2021 Pursuant To City Charter

*Documents:*

*Financial Institutions.pdf*

I. Adoption Of A Resolution Approving Signature Authorization For 2021 Capital Projects For The Brainerd Lakes Regional Airport

*Documents:*

*Res - Airport 2021 Capital Projects.pdf*

J. Approval Of Off-Sale Liquor License - Submitted By The American Legion Post #255, 708 Front St., Brainerd - Contingent Upon Fire Department Approval

8. Unfinished Business

A. Call For Applicants - Informational

(Applications Available on the City's Website)

(<http://www.ci.brainerd.mn.us>)

**PLEASE NOTE: THIS INCLUDES ANY EXPIRING TERMS UP FOR REAPPOINTMENT - ALL CURRENT MEMBERS ARE REQUIRED TO REAPPLY**

**Mayor Recommended: (terms to expire 12/31 of said year)**

Cable TV Advisory Committee - 1 term (Expire 2021) - 1 term (Expire 2022)

Charter Commission - 2 terms (Expire 2024)

Housing & Redevelopment Authority (HRA) - 1 term (Expire 2025)

Park Board - 1 term (Expire 2025)

Public Utilities Commission - 1 term (Expire 2025)

Rental Dwelling License Board of Appeals - 5 terms (Expire 2022)

Transportation Advisory Committee (TAC) - 3 terms (Expire 2022)

**Council President Recommended: (terms to expire 12/31 of said year)**

Police & Fire Civil Service Commission - 1 term (Expire 2023)

**Ad Hoc Committees - Applicants Needed**

Water Tower Committee - Two positions available

9. New Business

A. Ratification Of Hiring Police Officer Brandon Anderson

*Documents:*

*Police Officer Hiring.pdf*

**B. Authorize Promotion Of James Kramvik To Assistant Planner**

*Documents:*

*Auth Promotion J. Kramvik.pdf*

**C. Authorize Promotion Of Marvin Bush To Street Maintenance III**

*Documents:*

*Auth Promotion M. Bush.pdf*

**D. Update On Police Chief Hiring**

*Documents:*

*Update Police Chief.pdf*

**E. Appointment Of Acting Police Chief**

*Documents:*

*Appt Acting Police Chief.pdf*

**F. Accept Resignation Of Community Service Officer (CSO) Masen Barton**

*Documents:*

*CSO Resignation.pdf*

**G. Planning Commission Terms**

*Documents:*

*Planning Commission Terms.pdf*

**10. Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

**11. Staff Reports**

(Verbal: Any Updates since Packet)

**12. Mayor's Report**

**13. Council Member Reports**

14. **Closed Session Pursuant To MN Statutes, 13D.05, Subd. 3(B) For Attorney-Client Privilege To Discuss Tom's Backhoe Service, Inc. V. City Of Brainerd Pending Litigation**
15. **Adjourn To Closed Session Pursuant To MN Statute 13D.03 To Discuss Labor Negotiations Strategy**

**Personnel & Finance Committee will not be meeting tonight.**

**Safety & Public Works Committee will not be meeting tonight.**

Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

**MISSION**

"Provide high quality, cost effective public services and leadership in creating a sustainable city"