

# CITY COUNCIL AGENDA

Brainerd, Minnesota

May 3, 2021

7:30 P.M.

For the safety of our staff and residents, the public is invited to attend the meeting by calling in as shown below.

## **WebEx Teleconference Meeting - Call In Information**

CALL TOLL-FREE: 1-844-992-4726

Access Code: 187 341 9208

Meetings are also live-streamed to the City of Brainerd YouTube channel.

### 1. Call To Order - 7:30 PM

### 2. Roll Call

\_\_\_ T. Erickson \_\_\_ M. O'Day \_\_\_ K. Stunek \_\_\_ G. Johnson

\_\_\_ D. Pritschet \_\_\_ T. Stenglein \_\_\_ K. Bevans \_\_\_ Mayor Badeaux

### 3. Pledge Of Allegiance

### 4. Approval Of Agenda - Voice Vote

### 5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

#### A. **Approval Of Bills**

##### *Documents:*

***012021-04272021 PREPAID INVOICE REGISTER.pdf***

***050321 COUNCIL AP REGISTER.pdf***

#### B. **Approval Of Minutes**

1. Regular Meeting Held on April 19, 2021

##### *Documents:*

***20210419\_CC draft.pdf***

#### C. **Approval Of Licenses**

Contractor Licenses - 7

##### *Documents:*

***Contractor Licenses 2021-05-03.pdf***

**D. Department Activity Reports**

1. Fire Chief
2. Parks Recreation and Maintenance

*Documents:*

*Fire Chief Report.pdf*  
*Parks Recreation.pdf*

**E. 2020 Audits For Brainerd Public Utility And Brainerd HRA**

*Documents:*

*2020 Audits.pdf*

**F. Approval Of 2021 Temporary Employee Hirings**

*Documents:*

*Auth Temps.pdf*

**G. Minnesota Lawful Gambling Premises Permit Application - Adopt Resolution To Allow Lawful Gambling By Confidence Learning Center At 5Rocks Distilling, 25 Washington St. NE., Brainerd, MN**

**6. Presentations**

**A. Camp Ripley's Annual Presentation**

*Documents:*

*2021 Community Brief.pdf*

**B. Update From Library Board - Ms. Mary Koep**

*Documents:*

*Library Board.pdf*

1. Library Update Ms. Mary Koep

*Documents:*

*Brainerd Library Board Update.pdf*

**7. Council Committee Reports**

**A. Personnel And Finance Committee - 7:00 P.M.**

WebEx Teleconference Information

- Call Toll-Free: 844-992-4726

- Access Code: 187 902 0363

*Documents:*

***20210503\_PF.pdf***

1. Request From Brainerd Community Action For 4th Of July Fireworks Donation

*Documents:*

***BCA Fireworks Donation Request.pdf***

2. Approval Of Memorandum Of Agreement With IBEW BPU Union For Hiring A Wastewater Intern/Operator

*Documents:*

***MOA Eric Klein.pdf***

3. Authorize Street Maintenance II Promotional Process

*Documents:*

***Street Maint II.pdf***

4. Authorize Hiring A Police Intern

*Documents:*

***Authorize Hiring a Police Intern.pdf***

5. Update On Police Chief Eligibility List

*Documents:*

***Update on Police Chief Eligibility List Process 5\_3\_21.pdf***

- a. Police Chief Hiring Update

*Documents:*

***Police Chief Hiring Update.pdf***

6. Request Approval To Dispose Of Surplus Equipment - Council Tablets

*Documents:*

***Dispose of Surplus.pdf***

7. Authorization To Purchase Flowers For Downtown

*Documents:*

***Authorization to Purchase Flowers for Downtown.pdf***

8. Annual Delegation To Perform Electronic Transfers

***Documents:***

***Annual Delegation-Electronic Transfers.pdf***

**B. Safety And Public Works Committee -6:45 P.M.**

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- Access Code: 187 957 5535

***Documents:***

***20210503\_SPW.pdf***

1. Request To Approve Event And Street Closure Application - DDBC  
"Here For Good" Market

***Documents:***

***DDBC Here for Good Event.pdf***

2. Request To Approve Change Order For Improvement 21-07 - City Hall  
Parking Lot And Alley Resurfacing And ADA Upgrades Project

***Documents:***

***Parking Lot Change Order.pdf***

3. Request To Designate Certain Tax-Forfeit Parcels As Non-  
Conservation For Direct Sale

***Documents:***

***Tax Forfeit Parcel.pdf***

4. Request To Accept Proposal For Materials Testing Services -  
Improvement 19-01 - NW 4th Street Reconstruction

***Documents:***

***Braun Intertec Proposal.pdf***

5. Request To Adopt Resolution Of Support For The Mississippi River -  
Brainerd Watershed: One Watershed, One Plan

***Documents:***

***Res - One Watershed One Plan.pdf***

6. Resolution - Accepting Quote - Improvement 19-19 - NW 3rd Street And Jackson Street Reconstruction Project

*Documents:*

***Res - Accept Quote Improvement 19-19.pdf***

7. Request To Set Annual Municipal Separate Storm Sewer Public Hearing

*Documents:*

***Set MS4 Public Hearing.pdf***

8. Resolution For Local Road Improvement Grant 24:21

*Documents:*

***RES 24 \_21 - Local Road Imp.docx***

8. **Unfinished Business**

A. **Call For Applicants - Informational**

**(Applications Available on the City's Website)**  
**(<http://www.ci.brainerd.mn.us>)**

**Mayor Recommended: (terms to expire 12/31 of said year)**

Cable TV Advisory Committee - 1 term (Expire 2021) - 2 terms (Expire 2022)

Charter Commission - 1 term (Expire 2022)

Park Board - 1 term (Expire 2024)

Rental Dwelling License Board of Appeals - 3 terms (Expire 2022)

Transportation Advisory Committee (TAC) - 1 term (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) - 1 term (Expire 2021) - 1 term (Expire 2026)

**Council President Recommended: (terms to expire 12/31 of said year)**

Police & Fire Civil Service Commission - 1 term (Expire 2023)

**Ad Hoc Committees - Applicants Needed**

Water Tower Committee - Two positions available

9. **New Business**

A. **Consideration Of Comprehensive Plan Amendment**

*Documents:*

***Consideration of Comprehensive Plan Amendment.pdf***

**B. Front Yard Setback Variance - Lots 24 Through 40, Block 9 Northtown**

*Documents:*

*Variance Setbacks.pdf*

**C. Preliminary Plat - Lots 24 Through 40 And Outlot C, Northtown**

*Documents:*

*Preliminary Plat - Lots 24 through 40 and Outlot C, Northtown.pdf*

**D. Preliminary Plat - Outlot B, Brainerd Oaks**

*Documents:*

*Preliminary Plat - Outlot B, Brainerd Oaks.pdf*

**E. Consideration Of Resolution Temporarily Eliminating Patio Size Restrictions**

*Documents:*

*Res - Patio Size.pdf*

**F. Conditional Use Permit - CC's Bar Patio**

*Documents:*

*Conditional Use Permit - CCs Bar Patio.pdf*

**G. Conditional Use Permit - O'Neary's Irish Pub Patio**

*Documents:*

*Conditional Use Permit - ONearys Irish Pub Patio.pdf*

**H. Consideration Of Request To Amend Section 900 Of The City Code**

*Documents:*

*Consideration of Request to Amend Section 900 of the City Code.pdf*

**I. Resolution Supporting A 2nd Amtrak Passenger Train**

*Documents:*

*Res Supporting 2nd Train.pdf*

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Mayor's Report**

13. **Council Member Reports**

14. **Adjourn**

**Personnel & Finance Committee will meet at 7:00 P.M.**

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**Safety & Public Works Committee will meet at 6:45 P.M.**

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Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

MISSION

*"Provide high quality, cost effective public services and leadership in creating a sustainable city"*