

PLANNING COMMISSION WORKSHOP

Wednesday, April 28, 2021

6:30 p.m.

#1 Call to Order

Planning Commission Chair Duval called the Planning Commission Workshop to order at 6:30 p.m. in the Fire Department training room.

#2 Roll Call

Noted present were Commissioners Gorham, Kallroos, Foley, Woodward, Yeager, Duval, and Council Liaison Erickson. Community Development Director Chanski, and Assistant Planner Kramvik were also noted as present along with Jennifer Haskamp, and Michael Lamb from Swanson Haskamp Consulting.

#3 Approval/Amendment of Agenda

MOVED AND SECONDED BY COMMISSIONER YEAGER AND GORHAM, DULY CARRIED, TO APPROVE THE AGENDA.

#4 Zoning Code Update

Jennifer Haskamp stated over the past six weeks, they have conducted three Technical Advisory Group (TAG) meetings with various representative of City Staff and City Commissions. They have established a set of recommendations to incorporate into the Annotated Outline for the Zoning Code update. Ms. Haskamp and Mr. Lamb gave a presentation of the discussion highlights from each TAG meeting of existing conditions and the recommendations in moving forward. Commissioners discussed ideas and thoughts with the recommendations presented.

#5 Transient Food Unit Ordinance

Community Development Director Chanski gave a brief update of the current regulations under Section 515-66 for Transient Food Units. He stated there are three (3) sections that need to be discussed tonight for potential revisions to the code. Commissioners discussed each topic and made recommendations as follows:

- Operating Times – Currently, there are limits to the operating times in the Transient Food Unit Overlay Districts. The determination was to revise the operating times to 7:00 a.m. to 11:00 p.m.
- Operating Areas – Currently, the ordinance defines eight (8) zones that allow transient food trucks to operate. This restricts many of the food truck vendors that may be interested in locating in Brainerd. The determination is to allow operation of transient food units in all commercial and industrial districts except B-1 (Residential Office) Districts.
- Distance from Restaurants and Bars – Currently, there is a requirement that transient food units must be at least 300 feet from the property line of a restaurant or bar that serves food. The determination is to eliminate the requirement.

#6 Adjourn

The Chair adjourned at 9:00 p.m.

Michael Duval, Planning Commission Chair