



# Fence Permit Application

City of Brainerd

501 Laurel Street ♦ Brainerd, MN 56401 ♦ 218.828.2307 ♦ 218.828.2316 (fax)

[www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

**Fence Permit Fee \$35.00**

## Applicant Information

Property Address \_\_\_\_\_

Property Owner's Name \_\_\_\_\_

Applicant's Name/Address (if different than above) \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address: \_\_\_\_\_

Fencing Material: (chain link, wood, vinyl, etc.) \_\_\_\_\_ Fence Height: \_\_\_\_\_

Who will be installing the fence: \_\_\_\_\_

## Application Requirements

Burden of proof for property line and pin location shall be the responsibility of the property owner. If no pins are located, a Certificate of Survey is required.

All fences shall be located entirely within the property of the person constructing the fence unless the owner of the adjoining property agrees, in writing, that such fence may be erected on the common property line of respective properties.

A scaled drawing of the lot is required. Include property lines; existing buildings, structures, or fences on the lot; location of proposed fence; distance between the fence and each property line; adjacent streets.

## Neighbor Approval (if applicable)

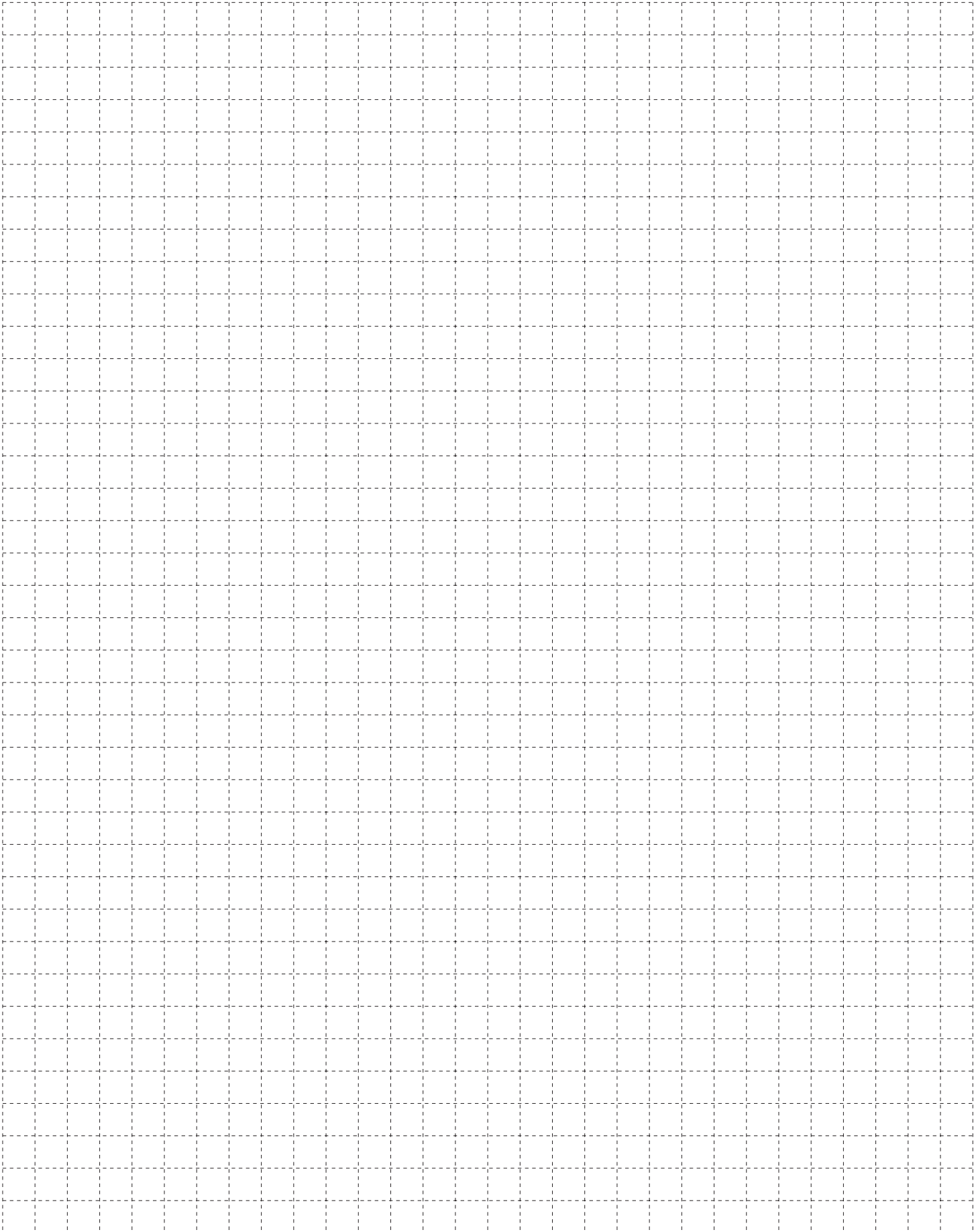
My signature below indicates that I give the applicant of this fence permit permission to construct their fence on the property line as indicated on the drawing attached.

Name	Address	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

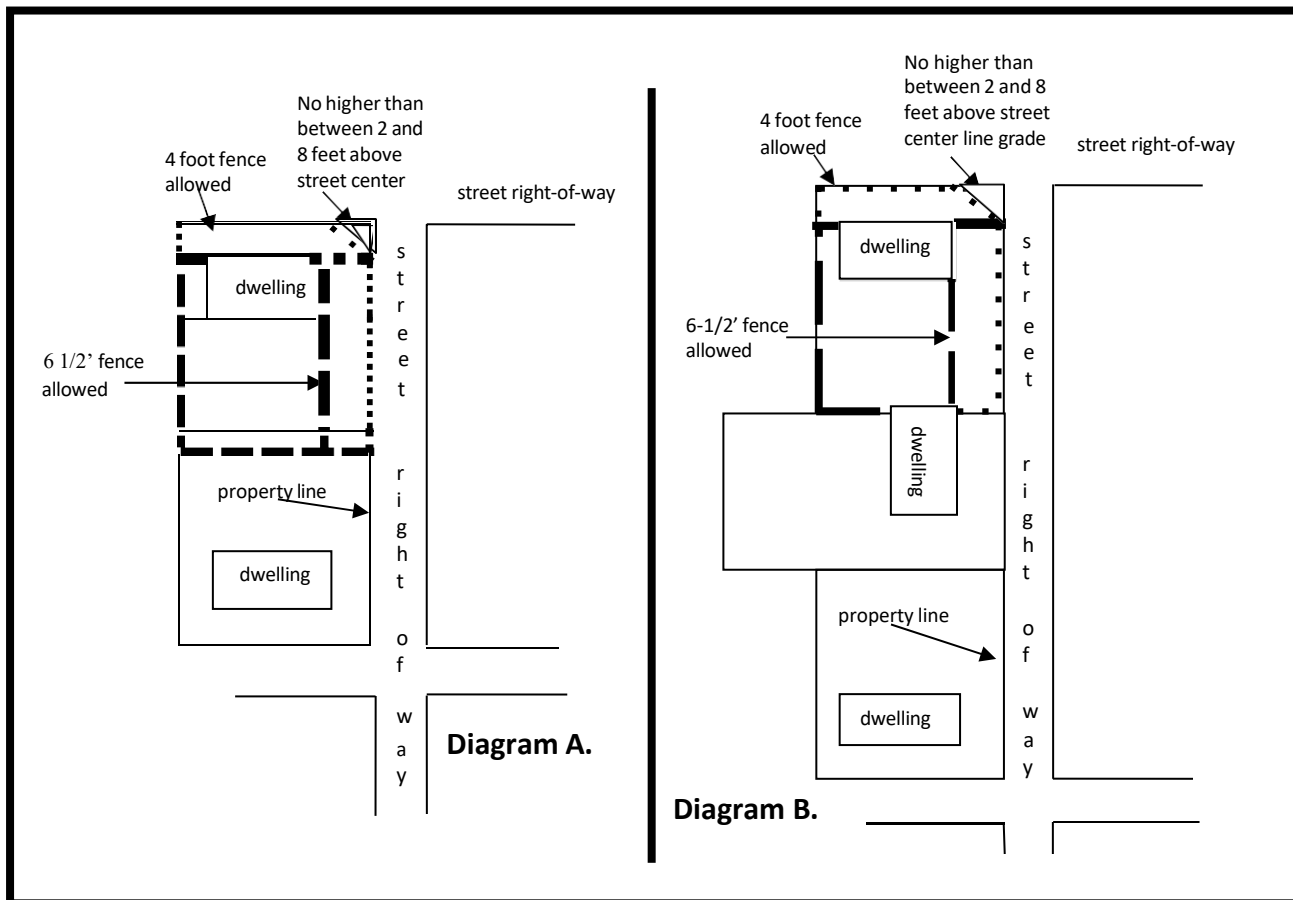
Print Name: \_\_\_\_\_



**One square = 1/4"**  
**Scale: 1/4" = \_\_\_\_ Feet**

# FENCE PLACEMENT REQUIREMENTS

1. It is important that a fence is placed on the property so as not to encroach on the neighbor or public property.
2. No fence shall be permitted on public rights-of-way. (SEE ATTACHED "INFORMATION ABOUT LOCATING PROPERTY LINE")
3. Traffic visibility requirements: on corner lots in all districts, no structure or planting between 2 and 8 feet above the street center line grade shall be permitted within a traffic visibility triangle. The traffic-visibility triangle shall be formed by the intersection of 2 property lines at the street corner and a third line intersecting these 2 lines 20 feet from the corner intersection.
4. No fence shall obstruct natural drainage or extend within a wetland, drainage ditch, stream, or river.
5. Fences may be constructed within utility and drainage easements with the written permission of City staff.
6. Wire fences other than chain link are not permitted within 5 feet of the property line.
7. All fences shall be located at least four (4) feet from an alley property line.
8. All posts (lateral supports) or similar supporting devices used in construction of fences shall face inward toward the property being fenced (good side of fence must face out).
9. Swimming pool over 24 inches shall have a fence constructed in accord with the Minnesota Building Code.
10. All measurements shall be from the property line.
11. A fence placed in a right-of-way shall be removed.



## INFORMATION ABOUT LOCATING PROPERTY LINES

In most cases the only accurate way to locate a street property line, a side property line and rear property line is to find the corner property pipes that are usually buried in the ground.

The curb line in almost all situations is not a street property line. A “rule of thumb” is a street property line is 33’ or 40’ from the center of street pavement.

A rear property line is usually not the edge of the alley driving surface. An alley property line is typically located several feet from the alley driving surface.

If you do not know where your property lines are located, do not do any work until you have contacted the City of Brainerd to obtain information to help you locate the lines. If you cannot prove the certainty of a property line location, it may be necessary to have a boundary survey prepared by a registered land surveyor.

It is the **property owner’s** responsibility to know where property lines are located. **When measuring all dimensions need to be from a property line.**

Sidewalk may or may not be built. If it is, it will be located on the public right-of-way not on your property.

Below is an illustration that depicts a typical lot with all lot lines identified and a lot line relationship to the a curb line and an alley.

